ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
Amanda Kendall (CiLCA)
Tre Bethan
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St Austell, PL26 7HL

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Minutes of the Ordinary Council Meeting held on the 9th Sept 2026 at Trewoon Village Hall, commencing at 19.00pm

Present: Cllr Vine (Chair), Cllr Mrs Harris, Cllr Mrs Jannaway, Cllr Mrs Tarbox, Cllr Davis, Cllr Rees- Webb, Cllr Richards, Cllr Spencer, Cllr Williams, Cllr Mrs Gudge, Cllr Mrs Heyward.

In attendance: Wendy Yelland – Parish Clerk, Amanda Kendall – Parish Clerk

Public Present: Cornwall Cllr Julie Cunningham

OC86/26 Apologies
Cllr Miss Watts, Cllr Holman. Received and duly accepted.

OC87/26 Declarations of Interest from Members/Dispensations
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.
None

OC88/26 Public Participation
No public present.

OC89/26 Cornwall Cllr Report
I hope you all had a wonderful summer.
Little Polgooth Road Closure.
Over the summer, I have been involved in addressing the ongoing road closure that has impacted many of our local residents this has been ongoing since January this year after Storm Goretti.
After meeting with numerous local residents, I organised a meeting with the lead design engineer for the new replacement road. While this has taken nine months to reach this stage, the project is now scheduled to begin imminently.
The work is expected to take four weeks, putting us on track for completion well before the end of the year. During the meeting residents had the opportunity to ask questions directly, learning how the road will be secured, the precise timeline, and the expected completion date. The Gathering was very positive and constructive. I am actively monitoring their progress to ensure they deliver on their commitments so our community can finally move forward.
Hewas Water
Over the last couple of weeks, I've been working closely with residents in Hewas Water regarding a notice they received about cutting back trees and hedges along the lane. They were very upset and confused by this notice, in all the years they have lived at their address they have never had to maintain this section of the lane. After

several emails back and forth with Highways, a Steward is now scheduled to inspect the site directly. I'm staying in regular touch with the residents and will follow up with them as soon as the site visit is complete.
Pavement.
After noticing unrepaired pavement at PL26 7BE in Polgooth, I asked Highways for an explanation regarding the delay. They reported that overall budget limitations prevent a complete resurfacing, but they are assessing whether a targeted repair scheme can address this specific spot before the end of the financial year.
It was raised the vegetation along St Mewan Lane is very overgrown, making pavement very narrow.
Highways are stating they are only doing reactive issues, as the finances are poor. It would be interesting to know what maintenance they are planning to do on different road classes so the Parish Council can prepare.

OC90/26 Ordinary Council Meeting Minutes: 8th July 2026
It was
RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Davis, sec Cllr Mrs Tarbox.

OC91/26 Committee Meeting Minutes
a) Planning 8th July 26 & 27th August 2026
It was
RESOLVED to **APPROVE** the Planning Minutes.
b) Finance, Staffing, GP and Audit 8/7
Prop Cllr Vine, sec Cllr Mrs Tarbox

OC92/26 Clerk's Report
OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.
OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers - ongoing.
OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.
OC190/23 Winter Maintenance in Parish.
OC266/23 Confidential. In progress
AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response
OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.
OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.
OC151/23 – Confidential item in progress
OC190/24 Confidential. In progress
OC202 /24 Parish Planting. Polgooth area deferred.
OC222/24 St Mewan School – Cllr Rees Webb in progress
OC250/24 -Confidential Land updates. Actioned.
AC39/24 Confidential. Email sent.
Land Matter. Member researching reporting back to Full Council.
OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.
OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident
OC162/24 Polgooth Play Area. Actioned.
OC165/24 Highways and Footpath Matters. PROW in progress Stoney Lane
OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall
OC213/25- Confidential Minute. Actioned
OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT
OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out
OC90/25 Memorial Plaque in Trewoon Community Garden – In progress
OC107/25 RFID Blocking Card - Deferred
OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin. 26 Signs were installed in December by Maintenance Operative. Signs and posts installed. Gates to schedule

OC127/25 Car Park Signage – In progress
OC128/25 Sticker Open Space – Request made awaiting date
FSGPA38/25 – Confidential. In progress
OC148/26 Climate Change Objective (Standing Agenda Item)
Resident concerns of possible tree instability near to the gifted bench in The Goffin. In progress
OC171/26 Highways and Footpath Matters – instructed
OC17/26 White River Project – Mr N Taylor has confirmed attendance at the Ordinary Council meeting on the 8th April 2026. Attended. September Agenda Item
OC215/26 Polgooth Village Hall (Standing Agenda Item) – Wheal Jane Consultancy booked for the 14th and 15th May 26. Public access to The Goffin will be closed with notices erected. Notices also in St Mewan PC notice board and Polgooth Village Hall. Individual notices to the ' Occupiers ' of properties adjacent.
OC219/26 Highways and Footpath Matters
a) Community Speed Watch group -not actioned social media post to date.
b) Any matters arising for urgent business to be transacted up to time of meeting
CAT can attach the 'no horse riding' plaques at either end – no update
AC13/26 Internal Auditor for 26/27 – Appointed
AC14/26 Conflict of Interest with External Auditor BDO LLP 2025/2026
AC15/26 External Audit - The Annual Governance Statement 2025/2026 (previously circulated
AC16/26 External Audit - The Annual Accountancy Statement 2025/2026
AC17/26 Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability Return for Accounts Year Ending 31st March 2026
AC25/26 Playing Fields – Notified Sticker Village Association for approved hire of field.
AC25/26 Trewoon Playing Fields – Instructed
AC43/26 Confidential. Land in progress
OC51/26 Polgooth Village Hall (Standing Agenda Item
OC53/26 Neighbourhood Planning Statements – Submitted
OC54/26 Parish Council Emails – In progress
OC55/26 Highways and Footpath Matters – Actioned SWW Sweepers. July Agenda Item
OC56/26 Cornwall Association of Local Councils Membership – In progress
OC58/26 Celebration of Village Life 4th and 5th July at Polgooth Methodist Church – Cllr Vine attended
OC64/26 Confidential Item -In progress
OC74/26 Trewoon Shed – In progress
OC75/26 Highways and Footpath Matters
Polgooth Village speeding and traffic congestion creating serious pedestrian hazards. Communication sent to Highways
South West Sweepers – To action for September
OC77/26 The Goffin – Actioned Groundsearch
OC78/26 Polgooth Village Hall Association – Received Insurance Certificate
OC85/26 – Confidential. In progress

<u>Sticker</u>
Parking Permits
Alleged speeding in Sticker:-
Noah Law MP - Letter to all Sticker residents that due to a number of residents who has written to him re speeding he has contacted the police to request an update on the action being taken. The road safety team will assess the site for a suitable location for the mobile camera van.
Email -Wyldcrest Glenleigh – Health and safety electrical hazard reported to licensing on behalf of residents due to no attention on this matter for 10 weeks. It has just been removed – no repair.
Email -Scouts Hall - SWW water bills extremely high. Identified both meters
Resident - CCTV query.
Resident issue, very upset. Cannot get hold of the department in CC by phone, no response to email and due to the time sensitive nature Clerk visited. Took evidence and contacted Cornwall Cllr Julie Cunnigham who has made appointment to see them.
Parking Enforcement suspended for Community event

<u>Polgooth</u>

Email re ongoing road closure to Little Polgooth. Posted on social media and signposted to Cormac.

Trewoon
Email - Allotment enquiries
Contractor welded a new hinge bracket to the existing Allotment gate post .Recommend the gate post be replaced over the next couple of years and suggest a galvanized post the same as the latch post .
Speed Activation Device not working. Logged with Swarco
St Austell Shed has carried out an interview with BBC etc and did endeavour to contact Cllr Vine and Clerk/s to come along on site. Publicity in local papers today.

General
Several copy emails of complaint regarding a waste tipping site in the Parish of St Ewe bordering St Mewan Parish.

OC93/26 Climate Change Objective (Standing Agenda Item)
To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.
Nothing to report.
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OC94/26 Polgooth Village Hall (Standing Agenda Item)
Nothing to report, meeting next week.

OC95/26 St Austell Shed
Update presented to members- noted. Draft mins circulated prior to the meeting. Chairman went through items raised.
Items to consider, additional land for future extension and to transfer additional £1500 from Trewoon CBF to facilitate making the shed water tight once asbestos is removed. Need to purchase signs stating 'Keep Out' for the heras fencing.
Need to confirm access on the lane, which is Imerys owned. Imerys have also offered a piece of land for parking, which will need hardcoring with post and wire fence along with metal gate.
Need a license from Imerys for parking and access. The Parish Council need to issue a license to the St Austell Shed group to use the shed. If the Parish Council issue a license for 7 years or more it will be classed as disposal of land. Currently obtaining quotes for legals, Wellers have come back at £1950, a Teams Meeting is organised with Birketts for Friday so they can quote. The License needs to ensure St Austell Shed are responsible for the car park, and the Shedders lock the gate etc.
CDM Regs and HSE implications discussed. Cllr Vine to check whether an Ecology Survey is needed.
It was
RESOLVED to **APPROVE** permission for extra land to facilitate phase 2 and submit pre-application.
Proposed: Cllr Mrs Jannaway Seconded: Cllr Spencer
It was
RESOLVED to **APPROVE** transfer of £1500 from Trewoon CBF to facilitate making the shed watertight once asbestos removed.
Proposed: Cllr Vine Seconded: Cllr Mrs Tarbox

OC96/26 External Audit year ending 31st March 2026 (if available)
To **RECEIVE** Notice of Conclusion of External Audit and to **NOTE** any recommendations therein
Not received.

OC97/26 Neighbourhood Priority Statements

a) Cllr Mrs Tarbox to update
Cornwall Council are encouraging Parish Councils to prepare a Neighbourhood Priority Statement. It does not contain policies but a more of what the Parish would like, but Cornwall Council does not have to abide by it.
Cornwall Council has said it will consider the NPS when preparing the Local Plan. The NPS needs to be submitted by October 2027.
A Working Group is needed to prepare the Statement. Residents need to be consulted and draft

NPS needs publishing. There is no cost to the Parish. Query whether it was worth the time if it holds no weight, it was felt the Parish needed to do it so at least Cornwall Council knew the feeling of residents.

b) To **APPROVE** updated Working Party Group Terms of Reference
It was
RESOLVED to **ADOPT** Working Party Group Terms of Reference.
Proposed: Cllr Vine Seconded: Cllr Williams

c) To **RESOLVE** to appoint 3 Cllrs and 5 residents (one from each village) to the Neighbourhood Priority Statement Working Party Group
It was
RESOLVED to put an advert on Facebook and Website for residents to respond by 30th September, to appoint Cllr Mrs Tarbox, Cllr Williams, Cllr Mrs Jannaway, Cllr Spencer & Cllr Vine.
Proposed: Cllr Vine Seconded: Cllr Spencer
To place on October agenda.

OC98/26 Planning Protocol Review and Future Engagement – Let's Talk Cornwall
To **APPROVE** delegated authority to Cllr Mrs Tarbox Chair of Planning to complete the survey by the 17th of September 26.
It was
RESOLVED to delegate Cllr Mrs Tarbox to complete the survey.
Prop: Cllr Mrs Harris Sec: Cllr Mrs Jannaway

OC99/26 Highways and Footpath Matters
No response from the Footpath Officer requesting a site meeting regarding footpath 38/1 ; Clerk to chase up.
Bridleway, tree has been cleared from storm Goretti.

OC100/26 Grants and Donations
To **CONSIDER** any applications/requests received up to time of meeting.
No grant applications received.

OC101/26 The Goffin
Works to start soon and spoil will be removed.

OC102/26 Sticker Village Hall Association
Cllr Mrs Jannaway attended the meeting, and a request for a dog bin in Lower Sticker was made. The cost for the bin is not the issue, but it is emptying bin, Biffa has increased charges by 52%.
Meeting on 3rd September, they have identified the stage and the kitchen as areas that need improving, which they are trying to obtain grants to improve. Next meeting is 3rd December.

OC103/26 St Marks Church Hall
To **APPROVE** Parish Council signing St Marks User Supplementary Fire Risk Assessment (all documents previously circulated)
It was
RESOLVED to approve Parish Council signing St Marks User Supplementary Fire Risk Assessment.
Prop: Cllr Vine Sec: Cllr Davis

OC104/26 Finance
a) To **APPROVE** the September 2026, pay schedule of payments as presented., and ratify August payments
It was
RESOLVED to **APPROVE** the September 2026 pay schedule as presented, and ratify August payments.
Prop Cllr Vine, sec Cllr Williams.

Income: AUG: £470.78	Expenditure: £8997.32
SEPT: £36954.78	£1435.95

b) To **RECEIVE** and **NOTE** the bank balances as of the 31st July 2026 & 31st August 2026.
NOTED.

c) **HMRC Mileage Rates -** To **APPROVE** mileage rates increased to 55p /mile, backdated to 6th April 26.
It was
RESOLVED to **APPROVE** mileage rates increased to 55p /mile, backdated to 6th April 26.
Prop Cllr Rees-Webb , sec Cllr Vine.

d) To **APPROVE** purchase of 14th Edition of Arnold Baker on Local Council Administration (Member price £144.00)
It was
RESOLVED to **APPROVE** purchase of 14th Edition of Arnold Baker on Local Council Administration (Member price £144.00)
Prop Cllr Spencer, sec Cllr Rees-Webb.

OC105/26 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish
Nothing to report.

OC106/26 Correspondence received up to the time of meeting.

1. Cornwall Council Dentistry Summit
2. Keeping Cornwall Updated
3. Housing viability training -16th September 4.15pm.
4. CALC news bulletin including link to Home Office training re Martyn's Law.
5. Weekly decision list
6. Planning- draft validation guide
7. Weekly planning list
8. Grampound police surgery
9. Van dwelling survey
10. Road closure St Mewan Lane
11. Keeping Cornwall updated.
12. CAP invite Trewoon Village Hall
13. Reminder from CALC re 2 planning training events.
14. Community owned green energy information event
15. 5 day protocol PA26/04399
16. Weekly decision list
17. Weekly planning list
18. Keeping Cornwall updated.
19. Weekly Planning Decision List 22/7
20. NHS Cornwall Together

Invite-

21. Whole Society Resilience Conference 2026

Emails-

22. Planning News for Local Councils and Agents
23. Keeping Cornwall updated
24. Volunteer Cornwall Newsletter
25. CAPS Meeting Notes
26. Rural Services Network Information
27. Weekly Planning Decisions 29/7
28. Positive Planning
29. Free NHS guide for Care Homes

30. Cornwall Council- re hose pipe ban
31. Keeping Cornwall updated.
32. Town & Parish Council Newsletter
33. RSN Weekly Newsletter
34. Weekly Planning List 12/8
35. Volunteer Cornwall August newsletter
36. Weekly Planning Decisions 5/8
37. Keeping Cornwall updated
38. Cornwall Council Hosepipe ban
39. Weekly Planning Lists 12/8
40. Road closure-Road From Junction North Of Trewithen Farm To Junction South West Of Little Ventonwyn Farm, Pothole, St Austell
41. Keeping Cornwall updated
42. Cornwall Council- protecting water supplies
43. RSN newsletter
44. Closure Intention - Road From Sweets Garage To Prentice House, London Apprentice, St Austell
45. NHS Together
46. Noah Law MP re complaints at recent community conversation on ASB in Sticker. Residents raised ongoing concerns about cars being parked throughout Trewoon, which they believe may be linked to mechanic street trading activities in the area. Asked if St Mewan Parish Council is aware of the issue and whether any action has already been taken or discussions held regarding it.
47. Weekly Planning Decision List
48. Copy of Men in Sheds press release
49. Weekly Planning List
50. Compass Bearing Newsletter Aalgard Renshaw
51. Daintons' Storage – changes to billing arrangements
52. Open Spaces Society Newsletter
53. Invite: Remembrance Service St Austell Town
54. Keeping Cornwall updated
55. Weekly Planning Decisions 26/8
56. Weekly Planning List 31/8
57. Volunteer Cornwall Sept Newsletter
58. Keeping Cornwall updated
59. Ocean - Intention to sell 7 Trelowth Rd
60. Weekly Planning Decisions 2/9
61. Weekly Planning list 9/9

NOTED

OC107/26 Items for Agenda
To **NOTE** any items for the next meeting
1. Neighbourhood Priority Statement
2. White River Project

OC108/26 Public Bodies (Admission to Meetings) Act 1960
To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.
Cornwall Cllr Cunningham left the meeting.

Confidential minute filed under OC109/26

There being no further business to be transacted the meeting closed at 20.50pm.

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Vine - Chair
Cllr Holman – Vice Chair
Cllr Mrs Gudge
Cllr Mrs Harris
Cllr Mrs Heyward
Cllr Mrs Jannaway
Cllr Mrs Tarbox
Cllr Debbie Watts
Cllr Davis
Cllr Richards
Cllr Rees Webb
Cllr Spencer
Cllr Williams