



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
Amanda Kendall (CiLCA)

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Minutes of the Ordinary Council Meeting held on the 21st of Oct 2026 at St Marks Church Hall, Sticker, commencing at 19.00pm

Present: Cllr Vine (Chair), Cllr Holman, Cllr Mrs Jannaway, Cllr Mrs Tarbox, Cllr Mrs Gudge, Cllr Mrs Heyward, Cllr Miss Watts, Cllr Davis, Cllr Rees- Webb, Cllr Richards, Cllr Williams,

In attendance: Wendy Yelland – Parish Clerk, Amanda Kendall – Parish Clerk

Public Present:

Mr & Mrs Dorman, Mrs Lansdowne, Mr Tolliday.

OC110/26 Apologies

Cornwall Cllr Cunningham, Cllr Mrs Harris, Cllr Spencer. Received and duly accepted.

OC111/26 Declarations of Interest from Members/Dispensations

To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.

None

OC112/26 Public Participation

Mr & Mrs Dorman regarding narrow road outside of her property Bosken, large lorries are going through, caused damage to wall, privately and through driver's insurance. A sign has been erected stating no HGVs, but the large delivery lorries and the speed of the traffic has not improved. It is a hidden entrance and asked whether Parish Council can do anything. The speed limit is 20mph, but this is still too fast for this strip of road. Cornwall Cllr Cunningham has been helping; it was felt a one way system may help. It was felt there was not a lot of care for pedestrians or horse riders. The Chairman stated the Parish Council do appreciate the problem, and the Parish Council is supporting Cllr Cunningham's endeavours to get an improvement. It was suggested this could be 'Access Only'.

Cllr Mrs Tarbox suggested that during the planning process the Parish Council should be mindful and request smaller delivery vehicles. Lines also need repainting, to raise with Cllr Cunningham.

Tagmaster box on lamppost on Trelowth Road, to check with Highways if it is them, to let resident know.

OC113/26 Cornwall Cllr Report

My apologies that I cannot make the meeting this evening.

Little Polgooth Rd works.

I am pleased to inform you that the works have commenced to re-open Little Polgooth rd.

Hedges between London Apprentice and Polgooth.

I had a parishioner email me to ask when the hedgerows would be cut back between London Apprentice and Little Polgooth. I contacted Highways.



Generally hedges adjacent to the highway are the responsibility of the adjacent landowner and not the highway authority. Landowners should be aware of their responsibilities in relation to boundary management however if vegetation encroaches to a point it poses a safety hazard to highway users, we may write to a landowner to remind them of their duties. I will arrange an inspection of the road to understand whether vegetation growth requires attention for safety reasons.

An inspection will be made.

Boskin

I have been in touch with Highways many times regarding the dangerous situation at Boskin, Highways have agreed to install a sign and also suggested we use the CHIP for the improvement of the Lane at Boskin, this is something to consider for next year.

Cooperage Rd & Trevanion Rd. Trewoon.

The vegetation and Hedges have recently been cut back it was reported to me by the Post Office in Trewoon. It's now been resolved.

Vegetation St Mewan Lane

After reporting this to Highways I have been informed that it was cut back in the spring and is due for another cut in the Autumn.

Road Works (Traffic Lights) Hewas Water

I've had a Parishioner contact me concerned at the quality of the road surface being left by the contractors after the road works move on though the various sections.

The road surface does not appear properly filled or levelled and as such is likely to need early repair once the current contractors have finished resulting in extra expense.

The works in this area are being undertaken by Wales and West. The works will be subject to inspection by the Streetworks Inspector, and I have brought the concerns raised to the attention of the Inspector for their awareness.

It was felt Cllr Cunningham is doing a very good job and doesn't seem to be worried about helping out with all issues.

OC114/26 Ordinary Council Meeting Minutes: 9th September 2026

It was **RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Mrs Tarbox, sec Cllr Williams.

OC115/26 Committee Meeting Minutes

- a) Trewoon Shed Committee 7th October 2026

NOTED

OC116/26 Clerk's Report

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.

OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers – ongoing.

OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.

OC190/23 Winter Maintenance in Parish.

OC266/23 Confidential. In progress

AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response

OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.

OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.

OC151/23 – Confidential item in progress

OC190/24 Confidential. In progress

OC202 /24 Parish Planting. Polgooth area deferred.

OC222/24 St Mewan School – Cllr Rees Webb in progress

OC250/24 –Confidential Land updates. Actioned.

AC39/24 Confidential. Email sent.

Land Matter. Member researching reporting back to Full Council.

OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.



OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident

OC162/24 Polgooth Play Area. Actioned.

OC165/24 Highways and Footpath Matters. PROW in progress Stoney Lane

OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall

OC213/25– Confidential Minute. Actioned

OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT

OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out

OC90/25 Memorial Plaque in Trewoon Community Garden – In progress

OC107/25 RFID Blocking Card – Deferred

OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin. 26 Signs were installed in December by Maintenance Operative. Signs and posts installed. Gates to schedule

OC127/25 Car Park Signage – In progress

OC128/25 Sticker Open Space – Request made awaiting date

FSGPA38/25 – Confidential. In progress

OC148/26 Climate Change Objective (Standing Agenda Item)

Resident concerns of possible tree instability near to the gifted bench in The Goffin. In progress

OC171/26 Highways and Footpath Matters – instructed

OC17/26 White River Project – Mr N Taylor has confirmed attendance at the Ordinary Council meeting on the 8th April 2026. Attended. Agenda Item

OC215/26 Polgooth Village Hall (Standing Agenda Item) – Wheal Jane Consultancy booked for the 14th and 15th May 26. Public access to The Goffin will be closed with notices erected. Notices also in St Mewan PC notice board and Polgooth Village Hall. Individual notices to the 'Occupiers' of properties adjacent.

OC219/26 Highways and Footpath Matters

a) Community Speed Watch group –not actioned social media post to date.

b) Any matters arising for urgent business to be transacted up to time of meeting

CAT can attach the 'no horse riding' plaques at either end – no update

AC13/26 Internal Auditor for 26/27 – Appointed

AC14/26 Conflict of Interest with External Auditor BDO LLP 2025/2026

AC15/26 External Audit – The Annual Governance Statement 2025/2026 (previously circulated

AC16/26 External Audit – The Annual Accountancy Statement 2025/2026

AC17/26 Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability OReturn for Accounts Year Ending 31st March 2026

AC25/26 Playing Fields – Notified Sticker Village Association for approved hire of field.

AC25/26 Trewoon Playing Fields – Instructed

AC43/26 Confidential. Land in progress

OC51/26 Polgooth Village Hall (Standing Agenda Item

OC53/26 Neighbourhood Planning Statements – Submitted

OC54/26 Parish Council Emails – In progress

OC55/26 Highways and Footpath Matters – Actioned SWW Sweepers. July Agenda Item

OC56/26 Cornwall Association of Local Councils Membership – In progress

OC58/26 Celebration of Village Life 4th and 5th July at Polgooth Methodist Church – Cllr Vine attended

OC64/26 Confidential Item –In progress

OC74/26 Trewoon Shed – In progress

OC75/26 Highways and Footpath Matters

Polgooth Village speeding and traffic congestion creating serious pedestrian hazards. Communication sent to Highways

South West Sweepers – To action for September

OC77/26 The Goffin – Actioned Groundsearch

OC78/26 Polgooth Village Hall Association – Received Insurance Certificate



OC85/26 – Confidential. In progress

OC95/26 St Austell Shed – Resolved, view minutes

OC98/26 Planning Protocol Review and Future Engagement – Let's Talk Cornwall – Actioned

OC101/26 The Goffin update at meeting

OC103/26 St Marks Church Hall – signed

Sticker

- Parking Permits for 25/26 and 26/27
- Published post for permit renewal 26/27
- Alleged speeding in Sticker:-
- Noah Law MP – Letter to all Sticker residents that due to several residents who has written to him re speeding he has contacted the police to request an update on the action being taken. The road safety team will assess the site for a suitable location for the mobile camera van.
- Complaint/s regarding development works commencing at 06.30am in St Stephens Rd
- Resident concerns of utility services and land levelling being carried out at weekends on the site opposite Wyldecrest (Glenleigh) – Notice of Commencement of Enforcement from Cornwall Council EN26/OO917
- Published Facebook post on bags of nappies being deposited in dog waste bins which is causing extra tonnage charges
- Real time information board installed at Sticker Bus Stop
- Telephone call request was received from a third party horse owner seeking permission to lay hardcore at the entrance to Parish Council owned land currently occupied under a grazing licence. The request was made via the licensee to improve access and reduce deterioration of the entrance during the winter months. Advised her the permission does not confer any ownership rights or long-term interest in the land and the Parish Council reserves the right to resume direct management of the land in the future in accordance with the terms of the grazing licence.
- Resident frustrated with roadworks and traffic lights that have been in place for some time in Hewaswater, and the quality of the road surface being left by the contractors after the road works move on though the various sections. The road surface does not appear properly filled or levelled and is likely to need early repair once the current contractors have finished resulting in extra expense. Email to Cornwall Cllr Julie Cunningham with copy to Parish Office.

Polgooth

Issue with Leat on footpath in Polgooth. Contacted Cornwall Council as water running down Chapel Hill and pooling on Fore Street. Key is needed for sluice, Countryside Access and

- Highways are sorting. Confirmation from CAT that the Flood Team are investigating. Floods and Defence Team made contact with the landowner along here and asked them to remove the fallen hedge cuttings which had caused the blockage.
They have confirmed that the leat is all now clear and flowing as it should and they've now closed their file.
- Reported collapse of CC dog waste bin on 419/2/2 – Replaced
- Published post on schedule of works at Little Polgooth
- Cornwall Council dog waste bin rusted through the bottom. Reported and renewed.
- Two emails re alleged physical and verbal abuse in Polgooth Park towards young girls. Requested police incident log number and sent the Parish Council's CCTV policy. Two log numbers to date.
- Retired resident reporting the overgrown CC land at Polyear Close and offering help. Email sent to resident and circulated to members.
- EDF request for photo of FIT meter.
- Police request for CCTV footage.

Trewoon



- Large wasp nest opposite St Mewan School entrance – advised resident to email Highways and copy Cornwall Cllr Julie Cunningham in.
- Resident email re a dog in Trewoon Playing Fields

OC117/26 Climate Change Objective (Standing Agenda Item)

To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.
Cllr Holman reported the main issue for us is the hosepipe ban.

OC118/26 Polgooth Village Hall (Standing Agenda Item)

Cllr Richards reported the Firework Event has been cancelled.

In case of another event organiser wanting to take over the event Clerk checked with the Parish Council's insurers in the first instance to ascertain if there would be a problem with obtaining insurance due to the small fenced area in The Goffin. Zurich confirmed this would not affect insurance, although the organiser would still need their own insurance to cover the fireworks.

The Chairman reported the Xmas celebrations will be bigger this year with events taking place on the 28th November 26.

OC119/26 St Austell Shed

Asbestos surveyor attended site on 15th October to remove asbestos samples for testing, results will take approx. 1 week. The bat expert has attended site but unfortunately could not attend with surveyor, so will attend at removal of roof. Surveyor was aware that the Bat Survey had not been completed and was very mindful not to disturb, although he saw no bats.

Pre-app has been submitted but is not yet registered or paid for. There has been a lot of toing and froing with Planning Dept. but hopefully they now have everything they need.

Meeting with South West Water has taken place. The nearest connection is in Tremewan, which would mean pipe work for fresh water going across the top of the field and waste water needed to go down the field, so they won't be able to go into the same trench. The mains pipe on Hembal Road is outside of 16, which is further and on tarmac, so greater re-instatement costs. South West Water is going to quote just to install a meter, with all other work being carried out by the Parish Council contractor. Another quote is needed as it was hoped they could go into the same trench.

Once Parish Council has appointed contractor South West Water will meet with them onsite to agree spec. before installation, to ensure everything is compliant. Will also need to ascertain if the road on Tremewan is adopted Highway or still owned by Ocean, as permissions will be required.

Another option is the Parish Council takeover the Village Hall meter, and Parish Council then bills Village Hall for their usage, hopefully due to the good community cause they will agree. We would then be able to lay both pipes in same trench. To consider once quotes received for new connection.

The Chairman stated it is coming into bat hibernation period, so if the bat survey does show bats we will need to wait until May. The lady is completing the Bat Survey for free due to it being a Charity.

OC120/26 External Audit year ending 31st March 2026 (if available)

To **RECEIVE** Notice of Conclusion of External Audit and to **NOTE** any recommendations therein
External Audit Report received from BDO, clean Audit with no recommendations.

It was **RESOLVED** to accept and note External Audit.

Prop. Cllr Holman Sec. Cllr Ree-Webb

OC121/26 Signage in Play Areas

- To **APPROVE** ownership/management signage for all play areas including no dog signs (as per the Annual Play Inspectors recommendation)
- To **APPROVE** 7 signs to all areas now covered by CCTV (as per UK GDPR and the Data Protection Act 2018.
- To **APPROVE** Zip Wire signage (as per the Annual Play Inspectors recommendation)
- To **APPROVE** Skateboard signage (as per the Annual Play Inspectors recommendation)
- To **APPROVE** 4 Keep Out Signs
- Update on Asset Labels. **RESOLVE** how best to proceed.
- To **APPROVE** Basketball Sign at Sticker Activity Park



- h) To **APPROVE** Sticker Activity Car Park, sign
 It was **RESOLVED** to **APPROVE** all recommended signage. Expenditure from Ear Marked Additional Maintenance Fund.
 Prop: Cllr Holman Sec: Cllr Mrs Jannaway.
 It was **RESOLVED** to **PURCHASE** new asset labels with the correct email address at £894 + VAT, to use ear-marked additional maintenance fund.
 Prop: Cllr Holman Sec: Cllr Mrs Jannaway.

OC122/26 Highways and Footpath Matters

To **CONSIDER** any matters arising up to time of meeting

- a) Swarco Speed Activation Device in Trewoon not working. **RESOLVE** how best to proceed
 A new sign from Pandora to match existing including solar panel is £3120 + VAT. This sign is much easier to download data as unable to download the Swarco sign at Rosehill. The Rose Hill Swarco sign can be moved to Trewoon where the signal is better to download data via Bluetooth (Pandora signs are via cable and do not require signal). To refurbish old sign is £1,800.
 It was **RESOLVED** to purchase new Pandora sign for Rose Hill and move Rose Hill sign to Trewoon, and use Sticker Community Benefit Fund.
 Prop. Cllr Mrs Jannaway Sec. Cllr Holman
 To let residents know Rose Hill sign is being replaced.
- b) 419/22/1 – New signage has been removed. **RESOLVE** how best proceed
 The footpath sign has been removed, Council does have replacement signs if members wanted to replace. It was **RESOLVED** to report to Countryside Access Team to deal with.
 Prop. Cllr Vine Sec. Cllr Mrs Tarbox
- c) 419/38/1 & 419/39/1 –
 Countryside Access Team have written to landowners advising Parish Council contractors have cut correctly. The gate is difficult to open. Signs have also been removed on 38/4, to report back to Countryside Access.
- d) Weed Control – St Mewan Parish Council currently uses Complete Weed Control for glysohate pavement spraying. Members to consider waiting until Government decides on whether licensing the use of glysohate again in Dec 26 before renewing the contract. To re agenda for January.
- e) Speed data downloaded from Trelowth Rd and sent to Highways as requested
 Request from Highways to erect a small 20mph repeater sign on PC's column – Agreed
- f) Parent concerned about speeding traffic with children walking to school since the Wainhome development in St Austell Town.
 Spoken to Cllr Cunningham and to St Austell Town who have agreed we can look at a more substantial traffic calming measure other than a small crossing which is hardly visible.
 Notes circulated from 2018 when St Mewan raised concerns. Part responsibility is St Austell Town and school in St Mewan PC.
- g) More work was carried out on Sunday night on the site opposite Glenleigh. This has been reported to Enforcement.
- h) Wales and West utilities request to use car park from 16/11– 4/12 11 spaces needed for residents, also want a compound for storage, barriers and portaloo in the car park. They have said they might be able to make a donation to the Parish Council.
 Discussion took place regarding fee, and spaces needed.
 It was **RESOLVED** to go back to Wales and West and accommodate 4m x 5m compound within the car park at location decided by us, cannot accommodate the portaloo and need reassurance access at all times on Church Lane for emergency vehicles etc. Cost will be £500 which the Parish Council will donate to a Charity of their choice. Car Park must be left in the condition they found it.
 Prop: Cllr Vine Sec: Cllr Holman

OC123/26 Solar lights– to replace existing car park light, bus shelter light and streetlight on Retanning Lane, Sticker.

To **RECEIVE** information, to **CONSIDER** and **RESOLVE** including any assoc. expenditure.
 Briefing note circulated with meeting papers. Quote for replacement car park light £3295, bus shelter lights £1249 and 2 options for Retanning Lane at £1299.99 or £1199.97.



A meeting was scheduled with National Grid but they didn't show up, to obtain a quote to remove the unmetered supply. Still waiting for quote from electrician to install.

A lumen chart shows how much of the car park would be covered, this is an improvement on current light. It was **RESOLVED** to proceed with solar light for car park, bus shelter, and bollards for Retanning Lane and approve up to £2,000 for removal of existing and fitting of new.

Prop. Cllr Mrs Jannaway Sec. Cllr Mrs Tarbox

OC124/26 Street Naming Consultation PA25/08140

To **RESOLVE**

- a) Order of applicant's preferred choices are as follows:

Trevenne Drive, Avenue, Close, Meadow

It was **RESOLVED** to name Trevenne Drive.

Prop. Cllr Vine Sec. Cllr Mrs Tarbox

OC125/26 Grants and Donations

To **CONSIDER** any applications/requests received up to time of meeting.

- a) To **CONSIDER** a donation to the Poppy Appeal supporting Remembrance Service

It was **RESOLVED** to donate £50 for wreath.

Prop. Cllr Rees-Webb Sec. Cllr Holman

- b) To **APPOINT** Vice-Chair to attend Remembrance Service at St Mewan and St Austell

It was **RESOLVED** to

Prop. Cllr Vine Sec. Cllr Holman

OC126/26 The Goffin

Works to start soon and should be completed before bonfire night.

OC127/26 Neighbourhood Priority Statement

- a) To **CONSIDER** and **RESOLVE** applicants to Working Group

There has been no response to advertisement.

- b) To update Terms of Reference with names of Working Group.

Working Group confirmed as Cllr Mrs Tarbox, Cllr Williams, Cllr Mrs Jannaway, Cllr Spencer and Cllr Vine with no residents. Cllr Mrs Tarbox to lead. Need an initial meeting and there is a template to follow. To circulate paperwork to members.

OC128/26 Clerk's Mobile Phone

To **CONSIDER** a new phone contract.

Clerk's current phone is no longer supported. Need 3 phones for all staff and re-agenda for November.

OC129/26 Finance

- a) To **APPROVE** the October 2026, pay schedule of payments as presented.,

It was

RESOLVED to **APPROVE** the October 2026 pay schedule as presented.

Prop Cllr Vine, sec Cllr Mrs Jannaway.

Income: 68586.95	Expenditure: 7080.40
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- b) To **RECEIVE** and **NOTE** the bank balances as of the 30th September 2026.

NOTED.

OC130/26 Planning Application

Application PA26/06734 Proposal Proposed ground and first floor extensions, front porch addition and new side window with variation of Condition 2 of Decision Notice PA26/00866 dated 07.04.2026 Location 16 Polyear Close Polgooth St Austell Cornwall Applicant Mr and Mrs Honeyman Grid Ref 199219 / 50785



It was **RESOLVED** to support
 Prop. Cllr Mrs Tarbox Sec. Cllr Holman

5 day protocol-

It was **RESOLVED** to agree to disagree.
 Prop. Cllr Mrs Tarbox Sec. Cllr Holman

OC131/26 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

No matters of interest

OC132/26 Correspondence received up to the time of meeting.

Emails:

1. Town and Parish Newsletter
2. RCHT Annual Meeting.
3. Road closure 30th Sept-2nd Oct. Trewithen Farm to Junction South West Of Little Ventonwyn Farm, Pothole.
4. Road closure 30th Sept- 2nd Oct Hembal Road Trewoon.
5. Keeping Cornwall updated.
6. CALC Planning Training
7. Weekly Decision List 9/9
8. RSN Weekly report
9. Weekly Planning list 9/9
10. Lets Talk Cornwall Survey
11. Affordable Housing Newsletter
12. Kernow Recovery Event- 24th Sep
13. Keeping Cornwall updated.
14. Neighbourhood Priority Statement slide links
15. Weekly Decision List
16. Weekly Planning list
17. Keeping Cornwall Updated.
18. Weekly Planning Decisions 23/9
19. Zurich Autumn News
20. Weekly Planning list
21. Keeping Cornwall updated
22. September Enforcement Report
23. Scoping for Cornwall Local Plan
24. Volunteer Cornwall Newsletter
25. CCLA Investment Newsletter
26. Weekly Planning Decision List 30/9
27. Weekly Planning applications
28. Town & Parish newsletter
29. Update re Little Polgooth.
30. Weekly Planning Decisions 7/10
31. Amended Planning list
32. Highways Works.
33. Keeping Cornwall updated
34. CALC News
35. Have your say- Council Tax support.
36. CAPS meeting on the 28th October in Fowey.
37. Weekly decision list.
38. Weekly Planning list.

NOTED

OC133/26 Items for Agenda



To **NOTE** any items for the next meeting
Staff phones,

OC134/26 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.

Confidential minute filed under OC135/26

There being no further business to be transacted the meeting closed at pm.

Signed.....Date.....

Chair of Full Council

Council Members

Cllr Vine – Chair
Cllr Holman – Vice Chair
Cllr Mrs Gudge
Cllr Mrs Harris
Cllr Mrs Heyward
Cllr Mrs Jannaway
Cllr Mrs Tarbox
Cllr Debbie Watts
Cllr Davis
Cllr Richards
Cllr Rees Webb
Cllr Spencer
Cllr Williams



