ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
Amanda Kendall (CiLCA)
Tre Bethan
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Minutes of the Ordinary Council Meeting held on the 11th November 2026 at St Marks Church Hall, Sticker, commencing at 19.00

Present: Cllr Vine (Chair), Cllr Holman, Cllr Mrs Jannaway, Cllr Mrs Tarbox, Cllr Mrs Gudge, Cllr Mrs Heyward, Cllr Miss Watts, Cllr Rees- Webb, Cllr Richards, Cllr Williams, Cllr Mrs Harris, Cllr Spencer
In attendance: Wendy Yelland – Parish Clerk, Amanda Kendall – Parish Clerk, Cornwall Cllr Cunningham,

Public Present:
Mr Ralph Abbott (Men in Sheds)

OC135/26 Apologies
Cllr Davis . Received and duly accepted.

OC136/26 Declarations of Interest from Members/Dispensations
To **RECEIVE** any Declarations of Interest from Members. To **RESOLVE** to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate.
None

OC137/26 Public Participation
Not wishing to speak.

OC138/26 Cornwall Cllr Report
Little Polgooth Rd works
Work is still ongoing I have been informed it will be completed before the end of this year.
Lefesant Farm: Polgooth.
I have had a further update regarding the waste being dumped at Lefesant Farm. A Parishioner who lives in the vicinity has informed me that some of the waste has now been removed. I subsequently contacted the Environment Agency who confirmed that they were waiting for confirmation from the Farmer and that the waste had been cleared. It has also been reported to me that another field owned by a resident is now being used to dump waste in the same area, I have informed the EA of this.
The Environmental Agency Officer also advised that he intends to site visit within the next couple of weeks. He has assured me that he will provide a further update as soon as he has any additional information.

OC139/26 Ordinary Council Meeting Minutes: 21st October 2026
It was **RESOLVED** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed. Including Confidential Minutes. Prop Cllr Mrs Tarbox, sec Cllr Rees-Webb.
Wales and West will not be using the Parish Council car park, following the last meeting.

OC140/26 Committee Meeting Minutes

a) Finance, Staffing, GP and Audit Committee 21/10
NOTED

OC141/26 Clerk's Report

OC132/19 Awaiting response from Highways re MA Grigg Ltd proposal.
OC149/20 We're Watching You Dog Fouling Campaign posters and bin stickers - ongoing.
OC109/22 FIT readings. Request for smart meter not actioned until payments are re-instated.
OC190/23 Winter Maintenance in Parish.
OC266/23 Confidential. In progress
AC21/23 Sticker Car Park signage. Letter sent to Sticker AFC. Awaiting Sticker AFC response
OC53 /23 Sticker Car Park Enhancement. Mrs K has confirmed they will be renewing a water butt.
OC98/23 Polgooth Parking issues outside Stores and Post Office and Village Hall. Highways Expression of Interest withdrawn. Awaiting PO to submit proposals.
OC151/23 – Confidential item in progress
OC190/24 Confidential. In progress
OC202 /24 Parish Planting. Polgooth area deferred.
OC222/24 St Mewan School – Cllr Rees Webb in progress
OC250/24 -Confidential Land updates. Actioned.
AC39/24 Confidential. Email sent.
Land Matter. Member researching reporting back to Full Council.
OC142/24 Water Leak. In progress. To schedule site visit with tenant and contractor who has been contacted.
OC143/24 Highways and Footpath Matters – Footpath reinstatement requested to ROW. One resident has since sent email re the footpath who disputes the original path showing on D Map and wanted a site meeting. Clerk and Cllr Spencer were prepared to meet him on Saturday 30th November, however the resident was unable to make the date. No visit has been rescheduled. Agenda item Feb 25. Met with resident
OC162/24 Polgooth Play Area. Actioned.
OC165/24 Highways and Footpath Matters. PROW in progress Stoney Lane
OC166/24 Grants/Donations. Awaiting more detail from Chair of Trewoon Village Hall
OC213/25- Confidential Minute. Actioned
OC86/25 Highways and Footpaths Matters up to time of meeting – Awaiting reply from CAT
OC88/25 Swarco Speed Activation Devices at St Mewan Lane and Rosehill – To agenda item at a later date re relocating columns to coincide with the CC 20mph roll out
OC90/25 Memorial Plaque in Trewoon Community Garden – In progress
OC107/25 RFID Blocking Card - Deferred
OC108/25 Highways and Footpaths Matters up to time of meeting – obtained funding for LMP Enhanced Scheme. Organising collection of signs and posts from Bodmin. 26 Signs were installed in December by Maintenance Operative. Signs and posts installed. Gates to schedule
OC127/25 Car Park Signage – In progress
OC128/25 Sticker Open Space – Request made awaiting date
FSGPA38/25 – Confidential. In progress
OC148/26 Climate Change Objective (Standing Agenda Item)
Resident concerns of possible tree instability near to the gifted bench in The Goffin. In progress
OC171/26 Highways and Footpath Matters – instructed
OC17/26 White River Project – Mr N Taylor has confirmed attendance at the Ordinary Council meeting on the 8th April 2026. Attended. Agenda Item
OC215/26 Polgooth Village Hall (Standing Agenda Item) – Wheal Jane Consultancy booked for the 14th and 15th May 26. Public access to The Goffin will be closed with notices erected. Notices also in St Mewan PC notice board and Polgooth Village Hall. Individual notices to the ' Occupiers ' of properties adjacent.
OC219/26 Highways and Footpath Matters

a) Community Speed Watch group -not actioned social media post to date.
b) Any matters arising for urgent business to be transacted up to time of meeting

CAT can attach the 'no horse riding' plaques at either end – no update
AC13/26 Internal Auditor for 26/27 – Appointed
AC14/26 Conflict of Interest with External Auditor BDO LLP 2025/2026

AC15/26 External Audit - The Annual Governance Statement 2025/2026 (previously circulated
AC16/26 External Audit - The Annual Accountancy Statement 2025/2026
AC17/26 Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability 0Return for Accounts Year Ending 31st March 2026
AC25/26 Playing Fields – Notified Sticker Village Association for approved hire of field.
AC25/26 Trewoon Playing Fields – Instructed
AC43/26 Confidential. Land in progress
OC51/26 Polgooth Village Hall (Standing Agenda Item
OC53/26 Neighbourhood Planning Statements – Submitted
OC54/26 Parish Council Emails – In progress
OC55/26 Highways and Footpath Matters – Actioned SWW Sweepers. July Agenda Item
OC56/26 Cornwall Association of Local Councils Membership – In progress
OC58/26 Celebration of Village Life 4th and 5th July at Polgooth Methodist Church – Cllr Vine attended
OC64/26 Confidential Item -In progress
OC74/26 Trewoon Shed – In progress
OC75/26 Highways and Footpath Matters
Polgooth Village speeding and traffic congestion creating serious pedestrian hazards. Communication sent to Highways
South West Sweepers – To action for September
OC77/26 The Goffin – Actioned Groundsearch. In progress
OC78/26 Polgooth Village Hall Association – Received Insurance Certificate
OC85/26 – Confidential. In progress
OC95/26 St Austell Shed – Resolved, view minutes
OC98/26 Planning Protocol Review and Future Engagement – Let's Talk Cornwall -Actioned
OC101/26 The Goffin update at meeting
OC103/26 St Marks Church Hall – signed
OC121/26 Signage and Asset Labels. In progress
OC122/26 Highways and Footpath Matters

a) Speed Device received.
b) Awaiting response from CAT
c) Wales & West Utilities – No parking area required now. Two resident permits required.

OC123/26 Solar lights- to replace existing car park light, bus shelter light and streetlight on Retanning Lane, Sticker**.** In progress
OC124/26 Street Naming Consultation PA25/08140 – Confirmed
OC128/26 Clerk's Mobile Phone – Brief from Cllr Webb
OC135/26 Confidential in progress

<u>Sticker</u>

- Parking Permits for 26/27
- Alleged speeding in Sticker:-
- Noah Law MP - Letter to all Sticker residents that due to several residents who has written to him re speeding he has contacted the police to request an update on the action being taken. The road safety team will assess the site for a suitable location for the mobile camera van.
- Resident complaints in Marlborough, Cotswold and Pothole with fireworks being let off from midnight on the 4th November for 25mins.

<u>Trewoon</u>
Resident complaint re a dog in Playing Field
Resident complaint of speeding towards the build out on St Mewan Lane and speed device not working. Advised another device will be installed.

OC142/26 Climate Change Objective (Standing Agenda Item)
To **RECEIVE** update, **RESOLVE** any further action required, **APPROVE** associated expenditure.
Cllr Holman provide information regarding Cornwall Council Climate Emergency Development Document and

how this can be used in Neighbourhood Plans.
The Council is moving forward with a Neighbourhood Priority Statement.
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OC143/26 Polgooth Village Hall (Standing Agenda Item)
Meeting is next Monday (16th). There has been an issue with Fire Risk assessment which Cllr Richards has sorted.

OC144/26 St Austell Shed
Asbestos survey completed. Next step is the bat survey before roof removal.
South West Water quote is back to fit a new meter and Clerk is obtaining an updated quote from Aquasource for the pipe work. Mark Blake has suggested the waste water follows the same route out to Tremewan to save cost, as there is sufficient fall, this would mean only one trench required and save going through the field and play area.
Pre-app decision is back and Planning Permission is required.
The Shedders require a Statement of Intent to allow them to submit planning and grant applications.
Suggested wording:
St Mewan Parish Council confirms its agreement in principle to grant St Austell Men's Shed a lease of the building at The Old Changing Rooms, Trewoon Recreation Ground for use as a community workshop and associated activities.
The proposed lease will be conditional upon the necessary planning permission being obtained, the agreement of satisfactory lease terms and any other required statutory or Council approvals.
The Parish Council supports St Austell Men's Shed submitting the relevant planning application before the lease is completed.
The Shedders are requiring a 10 year lease (grant providers condition)
It was
RESOLVED to approve Statement of Intent and to instruct Birketts to advise on Parish Council issuing a lease for 10 years. To run the lease for the car park over the same period.
Prop Cllr Rees- Webb Sec Cllr Holman

OC145/26 Highways and Footpath Matters
To **CONSIDER** any matters arising up to time of meeting
None.

OC146/26 Solar lights
To **RECEIVE** information, to **CONSIDER** and **RESOLVE** including any assoc. expenditure.
National Grid has site visited but stated it was not clear where the connection was. A further meeting happened this morning, which the Clerk attended. Both connections found, they are both on poles, one in the car park that feeds both the bus shelter and the light, another on Retanning Lane which leads back to pole on Fore Street for that light. National Grid also advised that when the Parish Council are ready to install to let them know as they will need to risk assess and may need to shroud the overhead cables as we are within 6m.
Quote from NG is £562.72 so falls within the amount delegated. Clerk is going to speak to Maintenance Man regarding his capabilities regarding install as electrician is difficult to pin down, keeps saying leave it with him, for install quote. If the Maintenance Man is happy to fit, he will need a second person to help, but this could be a way forward. Cllr Rees- Webb volunteered to help Maintenance Man and will also help with speed devices.

OC147/26 Annual Grazing Licence
New information and briefing note circulated. **RESOLVE** how best to proceed
Briefing Note and email from tenant circulated with meeting papers.
New information considered.
It was **RESOLVED** to renew Grazing Licence at £750 per annum, and to investigate services and to look at in more detail.
Prop. Cllr Mrs Harris Sec. Cllr Holman

OC148/26 Grants and Donations
To **CONSIDER** any applications/requests received up to time of meeting.
None.

OC149/26 The Goffin
Update on works
Shaft was dug to 4m on 3rd November, it was then inspected. Approval was given to pour the concrete plug, which took place on 4th November. Now waiting for the concrete to cure before backfilling and topping. The site is securely fenced off and machinery removed.

OC150/26 Neighbourhood Priority Statement
To **CONSIDER** date for first Committee Meeting.
To be considered and awaiting responses from Cllrs on convenient meeting date.

OC151/26 Terms of Reference

a) To **ADOPT** Planning Terms of Reference as recommended by the Planning Committee
It was **RESOLVED** to **ADOPT** as Recommendation.
Prop. Cllr Holman Sec. Cllr Mrs Harris

b) To **ADOPT** the Pre Application Protocol as recommended by the Planning Committee
It was **RESOLVED** to **ADOPT** as Recommendation.
Prop. Cllr Holman Sec. Cllr Mrs Tarbox

OC152/26 Clerk's Mobile Phone
Update from Cllr Webb on phones, circulated prior to the meeting. To **CONSIDER** new contracts.
Cllr Webb ran through different options.
It was **RESOLVED** to approve 3 new iPhone 17e on a sim only package on a rolling contract, from General Reserves. Initial outlay, plus extra £30
Prop. Cllr Vine Sec. Cllr Mrs Jannaway.

OC153/26 Finance

a) To **APPROVE** the November 2026, pay schedule of payments as presented.,
It was
RESOLVED to **APPROVE** the November 2026 pay schedule as presented.
Prop Cllr Holman , sec Cllr Rees- Webb.

Income:	**Expenditure:**
£599.01	**£8886.04**

b) To **RECEIVE** and **NOTE** the bank balances as of the 31st October 2026.
NOTED.

c) To **APPROVE** Direct Debit for XCS group (Printer for Mrs Kendall)
It was **RESOLVED** to **APPROVE** Direct Debit. Cllr Mrs Tarbox and Cllr Vine signed direct debit.
Prop. Cllr Williams Sec. Cllr Rees- Webb

OC154/26 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish
Clerks attended meeting in Victoria regarding joint communication protocol with Cornwall Council.
Cllr Holman attended 2 Remembrance Services on behalf of Parish Council.
Cllr Williams reported speed sign on St Stephens Road needs adjusting to 20 mph.

OC155/26 Correspondence received up to the time of meeting.
Emails:
1. Keeping Cornwall updated
2. Storm Austen update
3. Road Closure Intention St Mewan Lane
4. Keeping Cornwall Updated

5. Road closure-Road From Junction East Of Downderry To St Stephens Road, Coombe, St Austell 20th Jan
6. Weekly Planning Decisions 21/10
7. Gallagher Insurance Newsletter
8. Weekly Planning Lists 28/10
9. Keeping Cornwall Updated
10. Invite: Pengelley Garden Centre Christmas Shopping 19th November 17.00pm – 20.00pm
11. Positive Planning
12. Weekly Planning Decision List
13. Weekly Planning List 4/11
14. CCLA Customer Review
15. Town and Parish Council newsletter
16. Pre-app decision re Men in Sheds
17. Weekly Planning Decisions 4/11
18. NPS Nature, Environment, Climate Change and Landscapes
19. Newsletter re Free Parking in Cornwall Council car parks on 5th December.
20. Email re Aerial Photography.
21. Weekly Planning list.

OC156/26 Items for Agenda
To **NOTE** any items for the next meeting

OC157/26 Public Bodies (Admission to Meetings) Act 1960
To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item.
Prop Cllr Vine, Sec Cllr Holman

Confidential minute filed under OC158/26

There being no further business to be transacted the meeting closed at 20.15pm

Signed.....Date.....
Chair of Full Council

<u>Council Members</u>
Cllr Vine - Chair
Cllr Holman – Vice Chair
Cllr Mrs Gudge
Cllr Mrs Harris
Cllr Mrs Heyward
Cllr Mrs Jannaway
Cllr Mrs Tarbox
Cllr Debbie Watts
Cllr Davis
Cllr Richards
Cllr Rees Webb
Cllr Spencer
Cllr Williams