



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CilCA)

Kerenza

The Chase, Sticker

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Extra Ordinary Council Meeting Minutes – 23rd March 2020 held in Sticker Car Park

EXO13/19 Persons Present/Apologies

Persons present: Cllr Kneller (Chair), Cllr Harrison, Cllr Spencer

Parish Clerk: Wendy Yelland

Apologies received and duly accepted due to self-isolation: Cllr Mrs Tarbox (Vice- Chair, Cllr Mrs Ringrose, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Holman, Cllr Jannaway, Cllr Nicklin, Cllr Wallis, Cllr Passmore

Public – None present

EXO14/19 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest or Dispensation requests from Members.

EXO15/19 Public Participation

None Present

EXO16/19 Extra Ordinary Council Meeting Minutes:

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council, previously circulated, be taken as read, approved and signed. Prop Cllr Spencer, sec Cllr Harrison.

EXO17/19 Covid 19 – Emergency Scheme of Delegation

It was

RESOLVED to **APPROVE** the Council: -

- Delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community. Ensure council business continuity during the period of the pandemic Coronavirus during any period of restricted activity declared by the Government informed by consultation with the members of the council remotely/virtual when appropriate. The delegation does not extend to Council matters set in statute.
- To **APPROVE** the cancellation of all Council meetings thereafter this meeting including the suspension of the Annual Parish Assembly on the 8th April 2020 until further notice.

Prop Cllr Kneller, sec Cllr Harrison

c) It was

RESOLVED to **APPROVE** the following amendment to the Council's Financial Regulations Expenditure:

- 4.1 on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:
- the council for all items over £10000.00
 - a duly delegated committee of the council for items specified within the annual budget or:



- the Clerk/RFO in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £10000.00 to facilitate the day to day operation of the council. The Clerk/RFO in conjunction with Chairman of Council or Chairman of the appropriate committee, for any emergency items below £10000.00

4.5 In cases of extreme risk to the delivery of council services, the clerk may authorise revenue expenditure on behalf of the council which in the clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £10000.00 The Clerk shall report such action to the chairman as soon as possible and to the council as soon as practicable thereafter.

Prop Cllr Spencer, Cllr Harrison

The Chairman Cllr Kneller would like it recorded that the clerk is supporting three volunteer groups in the Parish and arranged printing of the first leaflet which was on Monday 16th March 2020 and delivered to all the electorate on Wednesday 18th March 2020. The clerk is liaising with outside agencies including Volunteer Cornwall. The clerk's focus at this time will be supporting the volunteer groups in the Parish, therefore it is noted it is likely the clerk's hours will go over budget.

To **APPROVE** retrospective printing costs for leaflet drop to all the electorate publishing volunteer contact numbers for the elderly and vulnerable following Government guidelines. Prop Cllr Kneller, sec Cllr Spencer. To **APPROVE** bulk purchase of hand sanitizers, wet wipes and latex gloves for all volunteers and for the 3 village stores and post offices in the Parish following Government guidelines. Prop Cllr Kneller, sec Cllr Harrison.

EXO18/19 Planning

It was

RESOLVED planning applications will be considered as per CALC's recommendation. Prop Cllr Kneller, sec Cllr Spencer

There being no further business the Chairman closed the meeting at 18.37pm

Signed.....

Chairman of Full Council

Date.....

Full Council Members

Cllr Kneller (Chairman)
Cllr Mrs Tarbox (Vice-Chair)
Cllr Harrison
Cllr Spencer
Cllr Holman
Cllr Wallis
Cllr Mrs Mitchell
Cllr Jannaway
Cllr Mrs Ringrose
Cllr Mrs Padley
Cllr Nicklin
Cllr Passmore

