



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CILCA)
Kerenza

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Virtual Ordinary Council Meeting Minutes – 12th August 2020 held Remotely via ZOOM at 19.00pm

OC42/20 Persons Present/Apologies

Cllr Kneller (Chair), Cllr Mrs Tarbox (Vice-Chair), Cllr Mrs Padley, Cllr Mrs Mitchell, Cllr Harrison, Cllr Holman, Cllr Passmore, Cllr Jannaway, Cllr Spencer, Cllr Wallis

Apologies: Cllr Mrs Ringrose, Mr Michael Bunney. Received and duly accepted

Parish Clerk: Wendy Yelland

Members of the Public – Mrs Sandra Heyward, Mr J Richards, Amber Trenberth - Clean Earth Energy

OC43/20 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest or Dispensation requests from Members.

OC44/20 Cllr Vacancy (Trewoon Ward)

Members received an Expression of Interest from Mrs Sandra Heyward which was previously circulated. Mrs Heyward expressed how she has strong connections with the Parish having lived in Sticker, known in Polgooth and has a daughter living in Trewoon. Complimented members on how effective the parish council is after attending the last meeting as a member of the public. Confirms she will be standing as a Cornwall Cllr again next year. Strong interests on environmental topics and is happy to share her knowledge and contacts with the council.

It was

RESOLVED to co-opt Mrs Sandra Heyward onto St Mewan Parish Council as a Cllr for the Trewoon Ward. Prop Cllr Kneller, sec Cllr Passmore.

The clerk will email Mrs Heyward the Declaration of Office for signing.

The Chairman welcomed Cllr Mrs Heyward.

OC45/20 Public Participation

No public participation

OC46/20 Council Meeting: Minutes 8th July 2020

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council, previously circulated, be taken as read, approved, and will be signed at the next physical meeting. There were no matters arising. Prop Cllr Mrs Mitchell, sec Cllr Mrs Padley

OC47/20 Clerk's Report previously circulated

FC222/18 – Land at St Stephens Rd in progress

AC27/18 – Asset register in progress

AC41/18 – Parish Council land in progress

OC76/18 – Project list in progress

OC110/18 – Confidential -actioned



OC154/18 – Trewoon Wall. In progress
 OC164/18 – In progress
 OC178/18 – Hi Vis Vests – not actioned
 OC180/18 – Purchase 2 sets of solar panels. On hold
 OC185/18 – Confidential in progress
 OC199/18 – Community Volunteer Award. Cancelled due to Covid 19
 OC205/18 – Confidential in progress
 OC60/19 – Sticker Car Park Traffic Parking Orders in progress
 OC69/19 – Confidential
 OC74/19 – St Stephens Rd, speeding issues, in progress
 OC90/19 – Confidential
 OC101/19 -Awaiting seat location from the family and Imerys permission
 OC110/19 – Notice Board at Trelowth – in progress
 OC132/19 – Awaiting response from Highways re MA Grigg Ltd proposal
 OC136/19 – Completed other than notice in Trewoon Post Office
 OC163/19 – Awaiting delegation of other members when appropriate
 OC172/19 – Clerk to report postage costs at February meeting – not actioned
 OC173/19 – Awaiting response from residents re trees
 OC180/19 – Confidential – in progress
 OC190/19 – Wildflower Planting Trials. Completed
 OC192/19 – VE day clerk to report cancelled due to Covid 19
 OC193/19 – Waste bin to be ordered in conjunction with March agenda item
 OC200/19 – Confidential in progress
 OC213/19 – LMP Agreement completed
 OC214/19 – Little Lane footpath – Volunteer poster for 28th March
 OC215/19 – Verge Cutting Agreement in progress
 OC216/19 – Climate Change – in progress
 OC217/19 – Digital mapping in progress
 OC233/19 – Community Governance Review – further submission actioned
 OC234/19 – Highways Budget Scheme 2020/21 and 21/22 submitted
 OC235/19 – A3058 Bank at Trewoon – Cancelled due to Covid 19. Council to re-visit
 OC238/19 – Climate Change Standing Agenda Item
 OC239/19 – Digital Mapping update August meeting
 OC240/19 – Parish Volunteer cancelled due to Covid 19
 OC241/19 – Waste bin on Trelowth Rd, delayed due to Covid 19
 OC242/19 – Tour of Britain celebratory event in Trewoon cancelled due to Covid 19
 OC8/9/20- External Audit signed and sent
 OC12/20- Volunteers in the Parish – Council to agree a date to agenda this item
 OC25/20 – Highways Scheme - August agenda item
 OC27/20 – Allotments/Community Garden – August agenda item
 OC28/20 – Clerk sent letter to resident
 OC28/20 – Cllr Wallis Tree survey
 OC31/20 – Climate Change Objectives – in progress
 OC32/20 – Digital Mapping – August agenda item
 OC33/20 – Review of Neighbourhood Plan in progress
 Shared at meeting: -

Allotments

- Trenches dug on allotment to deposit food waste. Signs now erected as per email circulated to members
- Weeds still not being attended to from one allotment holder which is encroaching on adjacent plots
- Status of Allotment measurements

Cemetery

- Two complaints regarding the poor maintenance in the old cemetery. Signposted them to the Rev Marion Barratt

Dog fouling



- Complaint received from resident via Cllr Spencer Trelowth Rd
- Sticker Open Space (namely Dog Field)
- Families with dogs in Sticker Activity Park
- Two complaints received St Stephens Rd
- General dialogue on Facebook about dog fouling in the Parish

Fly tipping

- Trewoon Playing Field re email from resident. Cornwall Council will not clear as its private land. Agenda item for Sept

Parking issues

- Three emails with photographs from resident re inconsiderate parking in layby blocking access on Trelowth Rd. Emailed the police, several bounce backs including 101. Finally resolved, however another email with photographs coming in of other vans and lorries.
- FOI request from Cornwall Council.

Bridleways

- Request for height trimming on bridleways outside of schedule. Actioned.

Land grabbing

- Three resident complaints re possible land grabbing at the rear of gardens on Trelowth Rd -will report to CAT

Thanks

- Polgooth and Sticker Village Hall Committees for signposting them to the £10,000 funding grant which they have received
- Four Email thanks from residents on support they received during Covid
- Several thanks on Facebook after letter from Cornwall Cllr Sandra Heyward

Trewoon Wall

- Status of Trewoon Wall please

Old Trewoon Notice Board

- Can be repaired at a minimal cost and relocated to Trelowth Bus Stop. Are council happy to relocate it on the inside wall please.

Footpaths

- Two complaints on footpath from A390 Sticker to Polgooth. Reported and has been addressed by CC
- Email from resident in Polgooth re A390 – speaking in public participation
- The Parish Council has been officially accepted onto the Enhanced Footpath Scheme – status on signposts and posts.
- Two complaints re no signposts on footpath 419/30/1 which includes signpost of footpath across residential land.
- The council came yesterday and did an excellent job in clearing the pavements leading into Woodgrove Park. Thank you for passing query up the line of command

Head of St Mewan School

- Clarification on minutes of the last meeting held 8th July 2020. The clerk made it clear that the Parish Council fully appreciates the school are endeavouring to change parent behaviour on inconsiderate parking as Cornwall Council have exhausted all measures to try and alleviate this problem.

Community Fibre Partnerships

Resident request for support from the Parish Council.

The Chairman suggests Cllr Harrison laminates a sign to erect in Trewoon Playing Field and will send him a template. The Clerk will respond to the resident's email.

Cllr Wallis will contact the Wildflower Contractor to obtain a quote for Trewoon Wall reporting back to Full Council.

The Chairman suggests the clerk writes to the resident regarding the request for support for the Community Fibre Partnerships and state the council have currently a lot of large projects in progress and they have no capacity to start another project at this time. With this project residents can be instrumental in taking the lead on a Community Project.

OC48/20 Committee Meeting Minutes (prev circulated).



The Planning meeting minutes of the 16th June and 8th July 2020 were **NOTED**.

Raised Standing Orders Prop Cllr Kneller, sec Cllr Mrs Tarbox

OC49/20 Clean Earth Energy

Amber Trenberth addresses council inviting any questions from the last meeting they attended.

- Confirms they have considered viewpoints from St Mewan, St Stephens, Treverbyn, St Dennis Church, Pentewan Valley and Roche.
- Currently preparing reports for a public consultation in early September
- A change in the structure to allow the parish to benefit 2% of gross revenue annually which equates to approx. 12500.00 per annum/turbine

Cllr Harrison expressed his grave concerns over the tip height of 135m and feels the photo montages do not convey this. Consideration to look at smaller turbines and more of them.

Cllr Kneller felt the burrows would shield the height

- The turbine is scaled with consideration to height and have consulted with Newquay Airport
- The photo montages are from a consultant and delivered with accuracy
- Full suite of reports will be available at consultation

Proposals on how Clean Earth Energy will consult

- Face to face with the public in Trewoon Village Hall
- Structure in time slots
- Households will need to book a time slot
- Comply with social distancing
- Full suite of reports will be available on the website
- Comments online or people can request a comment form

Cllr Wallis comments on the smaller turbines on the A390 from Sticker to Grampound

- To confirm comparison of sizes and their generating capacity

Standing Orders were re-instated.

OC50/20 Highways Budget Scheme

Wide range of discussion took place on the proposals with the Chairman's briefing note previously circulated to members with build outs out of the question. The clerk confirmed Trewoon proposals are still going ahead despite the feasibility study planned for the whole of Trewoon in Round 3, unless council preferred otherwise, however with no guarantee the money would be ringfenced for St Mewan. Cllr Wallis is not over enamoured with the proposed signs and different wording would be welcome. Cllr Mrs Padley feels the sign should be further back before entry to St Stephens Rd for any benefit to slow the traffic down. The Chairman confirms the questions could be asked; however, they have carried out the required surveys and the purpose of this is purely for the time constraints for CC to consult.

It was

RESOLVED to accept Option 2 Sticker Gateways with the additional expenditure of £5150 to be funded from the Community Benefit Fund. Further **APPROVE** the two Trewoon Schemes as presented with no cost to the Parish. Prop Cllr Kneller, sec Cllr Mrs Padley. **Action: Clerk to email Helen Nicholson**

OC51/20 Highways Cutting Agreement

a) It was

RESOLVED to cut back the bank on St Stephens Rd between Sticker Activity Park and the Sticker Dog Field. **Action: Clerk to instruct contractors**

b) The clerk advised previous cutting issues with Trewoon bank on the A3058 and although this has been included in the grass cutting agreement it was intended for the upkeep of the flowers due to be planted. This has been delayed due to Covid 19. **Action: Clerk to check with Highways to confirm the Parish Council can weed kill/cut the bank during the interim period.**

c) The clerk informed members the parish contractor has been out to inspect the damage to part of the wildflower planting on Truro Rd, Sticker due to P & L Transfer parking their long vehicle there after unloading a new mobile home at the Wyldecrest site at Glenleigh and ignoring the signs erected. Evidence was provided by a resident. The cost of damage is £300.00.

It was

RESOLVED to send an invoice and letter to Wyldecrest/ P & L Transfer requesting compensation of £300.00 for the damage incurred. Prop Cllr Kneller, Cllr Harrison. **Action: Clerk**



OC52/20 Sticker Car Park

a) It was

RESOLVED to **APPROVE** the draft proposal of the St Mewan (Off Street Parking Places) Order 2020 as presented. Prop Cllr Kneller, sec Cllr Wallis

b) It was

RESOLVED to **ACCEPT** Cornwall Council's consent as the Highway Authority to consult on the draft order. Prop Cllr Holman, sec Cllr Jannaway

c) The Clerk confirms a map of the Car Park outlined in red now needs to be included in the notice. Cllr Holman will provide this for the clerk.

It was

RESOLVED to **APPROVE** the draft consultation notice to run for 6 weeks commencing the 1st September 2020. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

d) It was

RESOLVED to publish the notice in the St Austell Voice and The Cornish Guardian and **APPROVE** the associated expenditure. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

Note: The clerk circulated the email from Parking Services at Cornwall Council dated 12th August.

OC53/20 BT Phone Box Removal Consultation in Westbridge Rd, Trewoon

It was

RESOLVED to disagree with the removal. **Action: Clerk**

OC54/20 Trewoon Playing Field Building

Members received 3 quotations based on the original brief supplied on the 12th November 2019.

It was

RESOLVED to **ACCEPT** Quote 2 and appoint WRS roofing as the preferred contractor to install double steel doors, repair single door to ensure secure, clear all ivy around door openings, remove old frames and door and dispose at a cost of £2425.00 plus vat and further resolved to **APPROVE** the quotation dated 23rd October 2019 from T.P Tree Services for tree and ivy removal. Community Benefit Fund expenditure. Prop Cllr Wallis, sec Cllr Spencer. **Action: Clerk**

OC55/20 Lower Sticker Playing Field Inspection

Cllr Kneller briefed members on a visit to playing field with Cllr Spencer, the Clerk and Helen Brocklesby to inspect the two storage units and to have a general tidy now the playing fields are under the management of the Parish Council.

It was

RESOLVED the clerk instructs Andrew Inglefield with the small list agreed at the site meeting to tidy both small buildings. Prop Cllr Kneller, Cllr Spencer. **Action: Clerk**

OC56/20 Allotments/Community Garden Space in the Parish

Discussion took place and

It was

RESOLVED to use Survey Monkey at £25.00 per month as the consultation platform for members of the public to respond via this platform to express their interest in allotments in the parish. The clerk confirms Vision ICT will incorporate this into the website at no extra charge. Prop Cllr Kneller, sec Cllr Mrs Padley. **Action: Clerk**

It was

RESOLVED Cllr Mrs Padley, Cllr Mrs Mitchell and Cllr Mrs Heyward have delegated authority in conjunction with the clerk to create the survey content for publication. Prop Cllr Passmore, sec Cllr Mrs Tarbox. **Action: Cllr Mrs Padley, Cllr Mrs Mitchell, Cllr Mrs Heyward and the Clerk.**

OC57/20 Tree maintenance in the Parish

a) It was

RESOLVED to carry out tree branch trimming at the address previously circulated under the clerk's delegated authority. **Action: Cllr Wallis and Clerk.**

b) It was

RESOLVED to carry out the tree branch trimming under the clerk's delegated authority. The overhanging branches impedes pedestrian safety on the Trelowth pavement parallel to The Goffin. **Action: Cllr Wallis and Clerk.**

OC58/20 Dog Waste Bin

The clerk informs members the cost of bin, fixtures and fittings and erection will be approximately £175.00.

It was

RESOLVED to purchase a dog waste bin to be erected opposite the White Pyramid and **APPROVE** the associated expenditure for weekly disposal of waste. Prop Cllr Mrs Padley, sec Cllr Holman. **Action: Clerk**

OC59/20 Democratic Services

Members received the email from Cornwall Council and the verbal advice from CALC.

It was

RESOLVED in view of no elected Cornwall Cllr for the St Mewan Ward at this present time and the Parish Council having requested Cornwall Cllr Dick Cole to represent the Parish Council Planning Committee on all planning matters when required and he is published on the Cornwall Council Planning Portal as an additional Ward Cllr with his contact details. Prop Cllr Mrs Tarbox, sec Cllr Kneller. **Action: Clerk**

OC60/20 Climate Change Objectives

Cllr Holman is making amendments to the 'Living Action Plan' document and will circulate to members. The clerk circulated the Climate Change Emergency DPD Consultation on Draft Planning Policy for a collective response.

OC61/20 Digital Mapping

There is no immediate update as there is still limited staff working at Pear.

OC62/20 Finance

It was

RESOLVED to **APPROVE** the 12th August 2020, pay schedule as previously circulated and **AUTHORISE** payments for BACS transfer. Prop Cllr Kneller, sec Cllr Passmore. The bank balances inc petty cash as at 31st July 2020 are **NOTED**.

Income: 0	Expenditure: 4952.85
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OC63/20 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

- Cllr Passmore – Trees by Polgooth Village Hall require trimming to create light to solar panels Resident in Polgooth is concerned about tree encroaching on her property Polgooth Village Hall requires a new stage and new floor.

Cllr Kneller suggests the Village Hall submits a proposal for members to consider.

The clerk will instruct the maintenance man to trim as previously.

- Cllr Jananway – Trimming of hedgerow required at Truro Rd, Sticker

The Clerk will instruct the maintenance man to trim as previously

- Cllr Wallis – Attended a Tree Warden session run by Cornwall Council and found it very interesting.

OC64/20 Correspondence received up to time of meeting (previously circulated and for information only)

22nd July

1. Clean Earth Energy – Agenda Item
2. Highways Scheme – Agenda Item
3. Weekly Planning & Decision Lists 10/7
4. Vision ICT Newsletter
5. Volunteer Cornwall Update 15/7
6. St Austell & Mevagissey Network Meeting 22/7
7. CALC – Temporary reduction in VAT rate
8. CALC – 11 FAQ Covid 19 Brief and SLCC checklist for holding in person meetings
9. NALC – Chief Executive Bulletin
10. Cornwall Council updates on Covid 19
11. Steve Double MP – Toilets
12. Community Network Scheme spreadsheet



- 13. The Rural Bulletin 21/7
- 14. NALC brief opening of play areas and gyms
- 15. Community Network Letter of thanks to St Mewan Parish and all volunteers
- 24th July 24
- 16. Weekly Planning & Decision Lists 24/7
- 30th July
- 17. Clean Earth Energy – further information. Agenda item
- 18. Community Larder
- 19. Covid Business Posters
- 20. The Rural Bulletin
- 21. Business & Planning Act 2020 presentation
- 22. Cornwall Council – Financial Support for Parish and Town Councils
- 31st July
- 23. Weekly Planning & Decision Lists 31/7
- 3rd August
- 24. Unity Trust Bank update
- 25. NALC Chief Executive Bulletin
- 26. Volunteer Cornwall Covid 19 update
- 27. Cornwall Council update on Coronavirus
- 28. Planning News for Local Councils and Agents – July edition
- 4th August
- 29. Thank you letter from Cornwall Cllr Sandra Heyward
- 6th August
- 30. Community Network Highways Scheme update
- 7th August
- 31. Weekly Planning & Decision Lists 7/7
- 32. Came and Company Local Council Insurance
- 33. South West Property Flood Resilience
- 34. Climate Change Emergency DPD Planning Consultation - Agenda Item

OC65/20 Emergency Scheme of Delegation (approved at the Extra Ordinary Council meeting on the 23rd March 2020)

There were no decisions taken from the 8th July 2020 meeting.

OC66/20 Items for agenda: 9th September 2020

1. Cornwall Air Ambulance donation request

OC67/20 5-day Protocol Construction of new garage Arlington House Hewas Water PA20/00617

It was

RESOLVED to **AGREE** to **DISAGREE**. Prop Cllr Kneller, sec Cllr Jannaway. **Action: Clerk**

OC68/20 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

The Chairman requested members of the public to leave the meeting at 21.09pm.

The clerk locked the meeting before the Closed session commenced.

Confidential filed under minute no: **OC69/20**

Full Council Members

Cllr Kneller (Chairman)
 Cllr Mrs Tarbox (Vice-Chair)
 Cllr Mrs Heyward
 Cllr Mrs Mitchell
 Cllr Mrs Ringrose
 Cllr Mrs Padley



Cllr Jannaway
Cllr Harrison
Cllr Spencer
Cllr Holman
Cllr Wallis
Cllr Nicklin
Cllr Passmore

