



ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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Virtual Ordinary Council Meeting Minutes – 9th September 2020 held Remotely via ZOOM at 19.00pm

OC70/20 Persons Present/Apologies

Cllr Kneller (Chair), Cllr Mrs Tarbox (Vice-Chair), Cllr Mrs Padley, Cllr Mrs Mitchell, Cllr Mrs Heyward, Cllr Mrs Ringrose, Cllr Harrison, Cllr Holman, Cllr Passmore, Cllr Jannaway, Cllr Wallis

Apologies: Cllr Spencer. Received and duly accepted

Parish Clerk: Wendy Yelland

Members of the Public – Cornwall Cllr Dick Cole, Mr Michael Bunney

OC71/20 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest

OC72/20 Public Participation

Michael Bunney's is keen to keep up to date with parish council business.

OC73/20 Council Meeting: Minutes 12th August 2020

It was

RESOLVED that the above Minutes of the Meeting of St Mewan Parish Council, previously circulated, be taken as read, approved, and will be signed at the next physical meeting. There were no matters arising. Prop Cllr Holman, sec Cllr Mrs Mitchell.

OC74/20 Committee Meeting Minutes (prev circulated).

The minutes of the Planning Meeting held on the 26th August 2020 were **NOTED**.

OC75/20 Clerk's Report

FC222/18 – Land at St Stephens Rd in progress

AC27/18 – Asset register in progress

AC41/18 – Parish Council land in progress

OC76/18 – Project list in progress

OC110/18 – Confidential -actioned

OC154/18 – Trewoon Wall. In progress

OC164/18 – In progress

OC178/18 – Hi Vis Vests – to collect w/c 14th Sept 2020

OC180/18 – Purchase 2 sets of solar panels. On hold

OC185/18 – Confidential in progress

OC199/18 – Community Volunteer Award. Cancelled due to Covid 19

OC205/18 – Confidential in progress

OC60/19 – Sticker Car Park Traffic Parking Orders Consultation ends 13/10/2020

OC69/19 – Confidential

OC74/19 – St Stephens Rd, speeding issues, in progress



OC90/19 – Confidential
 OC101/19 -Awaiting seat location from the family and Imerys permission
 OC110/19 – Notice Board at Trelowth – in progress
 OC132/19 – Awaiting response from Highways re MA Grigg Ltd proposal
 OC136/19 – Completed other than notice in Trewoon Post Office
 OC163/19 – Awaiting delegation of other members when appropriate
 OC172/19 – Clerk to report postage costs for Newsletter– not actioned
 OC173/19 – Awaiting response from residents re trees
 OC180/19 – Confidential – in progress
 OC192/19 – VE day clerk to report cancelled due to Covid 19
 OC193/19 – Waste bin to be ordered in conjunction with March agenda item
 OC200/19 – Confidential in progress
 OC214/19 – Little Lane footpath – Volunteer poster for 28th March
 OC216/19 – Climate Change – in progress
 OC217/19 – Digital mapping in progress
 OC234/19 – Highways Budget Scheme 2020/21 and 21/22 submitted
 OC235/19 – A3058 Bank at Trewoon – Cancelled due to Covid 19. Council to re-visit once further permissions obtained from Highways
 OC238/19 – Climate Change Standing Agenda Item
 OC240/19 – Parish Volunteer cancelled due to Covid 19
 OC241/19 – Waste bin on Trelowth Rd – ordered. Scheduled for delivery October 2020
 OC242/19 – Tour of Britain celebratory event in Trewoon cancelled due to Covid 19
 OC8/9/20- External Audit signed and sent
 OC12/20- Volunteers in the Parish – Council to agree a date to agenda this item
 OC28/20 – Cllr Wallis Tree survey
 OC31/20 – Climate Change Objectives – in progress
 OC33/20 – Review of Neighbourhood Plan in progress
 OC50/20 – Highways Scheme submitted
 OC51/20 a) Awaiting permissions from Highways re A3058 bank
 b) Letter and invoice sent to P & L Transfer contractor for Wyldecrest Park Homes for damage to wildflower planting on Truro Rd, Sticker. No response to date.
 OC52/20 Sticker Car Consultation in progress
 OC53/20 – Trewoon Phone Box – completed
 OC54/20 – Trewoon Building – in progress
 OC55/20 – Lower Sticker Playing Field building – in progress
 OC56/20 Allotment Survey – completed by working party. Sept agenda item
 OC57/20 – Tree trimming. Actioned to start 15th Sept 2020

Footpaths and Playing Fields

Resident – Tree branches parallel to The Goffin on Trelowth Rd – advised work will be carried out w/c 15th Sept 2020 (2)
 Resident - Tree branch down over the public footpath into Polgooth Playing Fields - Resolved
 Resident - Tree Branch down in Lower Sticker Playing Fields – Resolved
 Resident – Heavy vegetation growth at Bus Stop, Trelowth Rd
 Resident – Ongoing obstruction of vehicles on Bridleway 419/14/2 and property – contacted PCSO and CAT. Clerk to update.
 Lower Sticker Playing Fields - Clerk met with contractor to instruct removal of some old chairs, signage, gas bottle and old mower as per handover with Helen Brocklesby, Cllr Spencer, and Cllr Kneller. New padlock on one storage building with a different type of security required for second one.

Highways

Waste bags deposited from Biffa trucks on the A390 causing hazard. No response on the CC 24/7 helpline without long delays. Bollard damaged.

General

Resident – Environmental concerns with vermin from neighbouring property causing water and electrics damage. Ongoing communication with Environmental and Pest Control Technician from CC.



Two residents - concerned re gentleman rough sleeping in the bus stop outside Sticker Stores. Contacted the necessary support agencies. CC mobile number for anyone requiring immediate support is inoperative. Notified Cornwall Council.

Resident in Trewoon would like to get involved with the Parish Council or Community Group on Climate Change

Resident request with photos asking for the Parish Council to ascertain responsibility on a collapsed granite wall boundary. Signposted resident to land registry

Resident asking for confirmation of elected and co-opted Cllrs

Resident enquiry on land in Trelowth Rd. Clerk to update.

Grant application from Proceeds of Crime funding submitted for Trewoon Playing Fields – closing date was the 31st August 2020.

No notification of precept remittance advice received from Cornwall Council to date.

2nd September Clerks Meeting with CALC. Discussion topics: -

1. External accounts - Public right to inspect accounts
2. Website accessibility statements to comply
3. Hybrid meetings
4. Planning for the Future and what 'The White Paper' means for Cornwall.

OC76/20 Changes to the Planning System Consultation

Short presentation by Cornwall Cllr Dick Cole on the 'White Paper' announced by Central Government. Cornwall Cllr Dick Cole's briefing note was previously circulated, he re-enforced the need to respond to the first consultation stage by the 1st October 2020. The Chairman invited members to raise questions. The Neighbourhood Plan will not be in sync with the Local Plan and consequently may not do what the public expect the Neighbourhood Development Plan to do. There is a high risk Neighbourhood Plans will be undermined.

Cllr Mrs Tarbox stresses the urgent need for parishioners to write to the MP Steve Double who is paid to represent his constituents and speak in parliament expressing the grave concerns of how Central Government will affect the future of planning in Cornwall.

It was

RESOLVED the Planning Committee are given delegated authority to respond to the consultation. Prop Cllr Kneller, sec Cllr Passmore. **Action: Planning Committee**

Thank you to Cornwall Cllr Dick Cole on exit.

OC77/20 Communications Policy

It was

RESOLVED to **ADOPT** the Communications Policy previously circulated. Prop Cllr Holman, sec Cllr Jannaway.

OC78/20 Social Media and Electronic Policy

It was

RESOLVED to **ADOPT** the Social Media and Electronic Policy previously circulated. Prop Cllr Kneller, sec Cllr Wallis. To review, as necessary.

OC79/20 Community Volunteer Equipment

It was

RESOLVED to **APPROVE** expenditure from the Community Benefit Fund for 12 Hi Vis Vests including printed logo, 12 Litter Pick Grabbers and Black Bin Liners for Sticker Litter Pick Volunteer Group. 14 Hi Vis for Cllrs and Clerk. Prop Cllr Mrs Tarbox, sec Cllr Mrs Padley. Thank you to Jan Cooper for organising the litter pick taking place on Thursday 17th September 2020. **Action: Clerk to collect items from MA Griggs Ltd and distribute.** The Chairman confirmed if anyone wishes to set up a Litter Pick Group in the other villages the Parish Council will consider funding the equipment.

OC80/20 Trewoon Playing Field Building

The clerk advises members the parish contractor will clear the rubbish and the door will be fitted on Monday 14th September 2020.



OC81/20 Highways

Members discussed the wildflower planting damage by P & L Transfer on behalf of Wyldecrest Park Homes on Truro Rd, Sticker. Clerk informed members there has been no final response from P & L Transfer to the letter and invoice sent from the Parish Council.

It was

RESOLVED the clerk writes to the resident requesting written confirmation of the evidence produced. Prop Cllr Kneller, sec Cllr Mrs Tarbox. **Action: Clerk**

OC82/20 Allotments in the Parish

It was

AGREED the draft allotment public survey questions presented were acceptable with only one question which requires more research on plot sizes before publication. To re-agenda for approval when completed. **Action: Working Party**

OC83/20 Grants/Donations

It was

RESOLVED to donate £500.00. Prop Cllr Harrison, sec Cllr Holman. **Action: Clerk**

OC84/20 Climate Change Objective (Standing Agenda Item)

Cllr Holman and Clerk has been working on the publication. Posted on the parish council website and clerk will action Facebook and Twitter. **Action: Clerk**

OC85/20 Digital Mapping

Cllr Holman and fellow Cllrs who attended the meeting with Pear Technology on the 25th August is pleased with the developed mapping system. Progress to integration with Vision ICT.

OC86/20 Parish Council Document Storage

It was

RESOLVED to approve expenditure from Reserves of £50.00 per month plus vat for secure storage of documents at Daintons Storage. Prop Cllr Kneller, sec Cllr Mrs Tarbox. To pay Sept 2020 to the 31st March 2021. **Action: Clerk**

Due to circumstances surrounding delivery of parish council mail to clerk's residential address it was **RESOLVED** the clerk is given delegated authority to organise the re-direction as and when necessary. Prop Cllr Mrs Tarbox, sec Cllr Kneller. **Action: Clerk**

OC87/20 Finance

It was

RESOLVED to **APPROVE** the 9th September 2020 pay schedule as previously circulated and **AUTHORISE** payment for BAC transfer. Prop Cllr Kneller, sec Cllr Wallis.

The bank balances inc petty cash as at 31st August 2020 are **NOTED**.

| | |
|--------------------------|-----------------------------|
| Income: 18,172.55 | Expenditure: 4507.16 |
|--------------------------|-----------------------------|

OC88/20 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish

The Clerk circulated the NALC Planning for the Future received today and it was

AGREED Cllr Jannaway attends on the 18th September 2020. **Action: Clerk to book place**

OC89/20 Correspondence received up to time of meeting

Emails: -

21st Aug

1. Weekly Planning & Decision Lists 13/8
2. Weekly Planning & Decision Lists 21/8
3. Volunteer Cornwall Covid 19 update 14/8
4. Clean Earth Energy – Parish meeting follow up
5. NALC Chief Exec Bulletin
6. CALC Local Council Meetings FAQ 12



7. Marine European Sites SPD Consultation
8. Cornwall Council update on Covid 19
9. Clean Earth Energy Notice Letter
10. The Rural Bulletin 18/8
11. NALC Rebuilding Communities

24th Aug

12. Clean Earth Energy Notice Letter
13. Volunteer Cornwall Covid 19 update 19/8
14. Town & Parish Council Highways & Environment update
15. Cornwall Cllr Dick Cole – Changes to Planning Live Event Slides
16. Cornwall AONB latest news
17. CC Voluntary & Community Sector Covid 19 update 21/8
18. CC Updates on the response to Covid 19
19. St Austell & Mevagissey CNP TRO Yr 2 Consultation

28th Aug

20. Weekly Planning & Decision Lists 28/8

7th Sept

21. St Marks Church Hall
22. RCHT Public Meeting 17/9
23. Community Highways Network Scheme Aug 2020
24. Citizens in Police Crowdfunding – Community Resilience Fund
25. The Rural Bulletin 2/9
26. Volunteer Cornwall News 2/9
27. RSN Rural Funding Digest
28. St Austell & Mevagissey Community Network Panel meeting 10/9
29. Weekly Planning & Decision Lists 4/9
30. Fixed Notice Penalty Training
31. Voluntary and Community Sector Covid 19 update
32. Town and Parish Council CC Covid 19 update
33. Update from Church Warden for St Marks Church Hall

8th Sept

34. Unity Bank News
35. Scribe Newsletter – Scribe Fest
36. Highways update for Parish & Town Councils

9th Sept

37. The Rural Bulletin
38. Online conference on Wilding
39. SLCC Clerk's Magazine Sept 2020
40. Cornwall Cllr Dick Cole – Briefing note for Agenda Item 7 September meeting

Letter

41. St Austell Rotary Club

OC90/20 Emergency Scheme of Delegation

There were no decisions taken from the 12th August 2020 meeting.

OC91/20 Items for Agenda

1. St Austell Rotary Club - planting of flowers in the Parish.

OC92/20 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Kneller, sec Cllr Mrs Tarbox.

The Chairman requested members of the public leave the meeting at 20.32pm

Mr Bunney exited.



The clerk locked the meeting before the Closed session commenced.

Confidential Minute filed under **OC93/20**

Meeting closed at 20.47pm

Full Council Members

Cllr Kneller (Chairman)
Cllr Mrs Tarbox (Vice-Chair)
Cllr Mrs Heyward
Cllr Mrs Mitchell
Cllr Mrs Ringrose
Cllr Mrs Padley
Cllr Jannaway
Cllr Harrison
Cllr Spencer
Cllr Holman
Cllr Wallis
Cllr Nicklin
Cllr Passmore

