

ST MEWAN PARISH COUNCIL

Parish Clerk: Wendy Yelland (CiLCA)
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Virtual Ordinary Council Meeting Minutes – 14th October 2020 held Remotely via ZOOM at 19.00pm

OC94/20 Persons Present/Apologies

Cllr Mrs Tarbox (Vice-Chair), Cllr Mrs Heyward, Cllr Mrs Mitchell, Cllr Mrs Padley, Cllr Mrs Ringrose, Cllr Harrison, Cllr Jannaway, Cllr Spencer, Cllr Wallis

Apologies: Cllr Kneller, Cllr Passmore. Received and duly accepted.

In attendance: Wendy Yelland – Parish Clerk

Public Present: Mr Michael Bunney.

OC95/20 Declarations of Interest from Members / Dispensations

There were no Declarations of Interest.

OC96/20 Public Participation

Michael Bunney thanked members for allowing him to attend as he wishes to keep in touch with parish topics.

OC97/20 Council Meeting: Minutes: 9th September 2020

To **RESOLVE** that the above Minutes of the Meeting of St Mewan Parish Council having been previously circulated, be taken as read, approved, and signed at the next physical meeting. Prop Cllr Mrs Mitchell, sec Cllr Jannaway. There were no matters arising from the Minutes.

OC98/20 Committee Meeting Minutes (prev circulated).

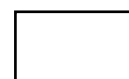
To **NOTE** any recommendations made therein.

- a) Planning – 23/9
- b) Finance, Staffing, GP & Audit 8/10
- c) Rights of Way 8/10

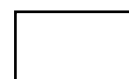
NOTED.

OC99/20 Clerk's Report

FC222/18 – Land at St Stephens Rd in progress
AC27/18 – Asset register in progress
AC41/18 – Parish Council land in progress
OC76/18 – Project list in progress
OC110/18 – Confidential -actioned
OC154/18 – Trewoon Wall. In progress
OC164/18 – In progress
OC178/18 – Hi Vis Vests – completed



OC180/18 – Purchase 2 sets of solar panels. On hold
 OC185/18 – Confidential in progress
 OC199/18 – Community Volunteer Award. Cancelled due to Covid 19
 OC205/18 – Confidential in progress
 OC60/19 – Sticker Car Park Traffic Parking Orders Consultation ends 13/10/2020
 OC69/19 – Confidential
 OC74/19 – St Stephens Rd, speeding issues, in progress
 OC90/19 – Confidential
 OC101/19 -Awaiting seat location from the family and Imerys permission
 OC110/19 – Notice Board at Trelowth – in progress
 OC132/19 – Awaiting response from Highways re MA Grigg Ltd proposal
 OC136/19 – Completed other than notice in Trewoon Post Office
 OC163/19 – Awaiting delegation of other members when appropriate
 OC172/19 – Clerk to report postage costs for Newsletter– not actioned
 OC173/19 – Awaiting response from residents re trees
 OC180/19 – Confidential – in progress
 OC192/19 – VE day clerk to report cancelled due to Covid 19
 OC200/19 – Confidential in progress
 OC214/19 – Little Lane footpath – Volunteer poster for 28th March
 OC216/19 – Climate Change – in progress
 OC217/19 – Digital mapping in progress
 OC234/19 – Highways Budget Scheme 2020/21 and 21/22 submitted
 OC235/19 – A3058 Bank at Trewoon – Response from Highways
 OC238/19 – Climate Change Standing Agenda Item
 OC240/19 – Parish Volunteer cancelled due to Covid 19
 OC241/19 – Waste bin on Trelowth Rd – ordered. Scheduled for delivery October 2020
 OC242/19 – Tour of Britain celebratory event in Trewoon cancelled due to Covid 19
 OC8/9/20- External Audit completed
 OC12/20- Volunteers in the Parish – Council to agree a date to agenda this item
 OC28/20 – Cllr Wallis Tree survey
 OC31/20 – Climate Change Objectives – in progress
 OC33/20 – Review of Neighbourhood Plan in progress
 OC50/20 – Highways Scheme - Completed
 OC51/20 a) Awaiting permissions from Highways re A3058 bank
 b) Letter and invoice sent to P & L Transfer contractor for Wyldecrest Park Homes for damage to wildflower planting on Truro Rd, Sticker. In progress
 OC54/20 – Trewoon Building – Completed
 OC55/20 – Lower Sticker Playing Field building – in progress
 OC56/20 Allotment Survey – completed by working party. In progress
 OC57/20 – Tree trimming. Completed
 OC58/20 Dog waste bin in Trewoon. Awaiting permissions from Highways.
 OC59/20 Democratic Services – Awaiting response from CC
 OC76/20 – Planning Consultation – completed
 OC79/20 – Litter Pick equipment collected
 OC80/20 – Trewoon Building secure and scrap items cleared
 OC81/20 – P & L transfer – clerk to update
 OC82/20 – Allotments in progress
 OC86/20 – Storage of documents completed
Highways and Environmental
 Dog fouling complaints - Polgooth, Polgooth Playing Fields and Sticker
 Ongoing parking issues at Trelowth layby with more photographic evidence – emailed Devon and Cornwall



Dogs barking in a field on Truro Rd from midday to late afternoon on Sundays. Signposted to A- Z. Wildflower report – contractor has inspected and will be cutting end of October/November as there is still activity. The contractor is disappointed with the Polgooth flowers and feels it is too shady. Council may wish to re-consider another area.

Resident thank you regarding the footpaths and bridleways

Amenities

CC Waste bins overflowing – discussed at Finance Committee with agreed action and recommendation to Full Council

Rotten post supporting the large access gate between Sticker Dog Field and Sticker Activity

Trewoon Playing Field

Minor anti -social behaviour – to alert Devon & Cornwall

Polgooth Village Hall

To agenda item

Anti-Dog Fouling campaign

Cllr Wallis has requested a template and will obtain quotations. The Clerk will contact St Austell Printing Company. To report back to council.

Whilst Cornwall Council are subsidising a selected amount of poster costs it is disappointing that parish and town councils need to meet such time-consuming criteria to qualify and then only limited to 15 parish/town councils.

Cllr Heyward gave the clerk details on how to obtain a booklet on reporting issues.

NOTED.

OC100/20 Spring Flower Planting by St Austell Rotary Club

It was

RESOLVED to request planting in

- a) Trewoon – area by the entrance to Meadow Drive, and opposite by the bus stop.
- b) Polgooth - Section by Woodgrove Park/an area in The Goffin where some wildflowers have not taken
- c) Small area at Trelowth
- d) Grassed area by Sticker Car Park
- e) Grassed area by our bus shelter by Griggs turning where wildflowers stop short.
- f) The area outside the Activity Park on St Stephen's Road, where the WI planted daffs
- g) The verge through Hewaswater, where the daffodils grow in Spring. There are a couple of seats along the road

Prop Cllr Mrs Tarbox, sec Cllr Wallis. **Action: Clerk**

Cllr Harrison left the meeting. The clerk requested suspension of meeting. Cllr Harrison re-joined the meeting.

OC101/20 Changes to the Planning System (2nd Government Consultation)

It was

RESOLVED the Planning Committee are given delegated authority to respond to the 2nd Government consultation. Prop Cllr Mrs Tarbox, sec Cllr Wallis. **Action: Planning Committee**

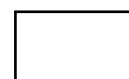
OC102/20 Grants/Donations

It was

RESOLVED to grant £200.00 to Polgooth Playing Field Trust. Prop Cllr Mrs Tarbox, sec Cllr Jannaway

OC103/20 Remembrance Sunday Wreath

It was



RESOLVED to donate £30.00 to the Royal British Legion. Prop Cllr Mrs Tarbox sec Cllr Mrs Mitchell.
Action: Clerk. Note: Clerk to update members on the planned morning when confirmation is received from the Rev Marion Barrett.

OC104/20 Litter Pick Equipment

Discussion took place and members expressed how encouraging it is that parishioners are volunteering.

It was

RESOLVED 6 packs of Litter Pick Equipment is purchased for Trewoon volunteers. The clerk will contact Mrs H and advise the items can be kept in the locked shed. Expenditure from the Community Benefit Fund. Prop Cllr Harrison, sec Cllr Mrs Padley. **Action: Clerk**

OC105/20 Community Fibre Partnership with Openreach

Request from Sticker resident for St Mewan PC to set up the Community Fibre Partnership. Members agreed that currently the council have a lot of projects in progress with some still outstanding and this would need to be a Community Led Project. The benefits would also need to be measured against the financial outlay.

It was

RESOLVED the clerk writes to the resident asking him to confirm in writing how involved the resident can be to progress this, to ascertain whether the parish actually qualify to be part of the initiative and an indication of the amount of money the council would be expected to contribute. To request his attendance at an Ordinary Council meeting for further discussion. Prop Cllr Harrison, sec Mrs Tarbox.

Action: Clerk

OC106/20 Highways in the Parish

It was

RESOLVED the clerk writes to the resident advising them their request for a safer pedestrian access from St Mewan School to Polgooth will be forwarded to Highways. It is a large project which could involve land acquisition etc. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell. **Action: Clerk**

OC107/20 Climate Change Objective (Standing Agenda Item)

Nothing to report.

OC108/20 Digital Mapping

Awaiting Vision ICT finalisation of integration.

OC109/20 PFK Littlejohn External Auditor

It was

RESOLVED to approve publication of Notice of Conclusion of Audit dated 8th September 2020. No queries were raised. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell. **Action: Clerk**

OC110/20 Finance

a) It was

RESOLVED to **APPROVE** the reallocation of Trewoon Building expenditure from the Community Benefit Fund to the Trewoon Playing Grant Repayment in the Ear Marked Reserves. Prop Cllr Mrs Tarbox, sec Cllr Wallis.

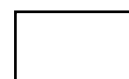
b) It was

RESOLVED to **APPROVE** the 14th October 2020, pay schedule previously circulated and **AUTHORISE** payments for BACS transfer. Prop Cllr Mrs Tarbox, sec Cllr Mrs Mitchell.

c) The bank balances inc petty cash as at 30th September 2020 were noted.

Income: 38000.53	Expenditure: 11261.97
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OC111/20 Members reports/feedback from training/workshops/meetings/external bodies/matters of interest in the parish



- Cllr Wallis – contacting Mark Andrew for Trewoon Wall quotation
- Cllr Heyward – Community Governance Review 5 properties in Edgecumbe Green have been accepted into St Austell Town
- Clerk – Update from Highways on the bank at A3058 giving the required permissions to weed-kill. To agenda item.

NOTED.**OC112/20 Correspondence received up to time of meeting**

Emails: -

11th Sept

1. Weekly Planning & Decision Lists 11/9

14th Sept

2. PKF Littlejohn External Auditors – Notice of Conclusion of Audit
3. NALC Chief Executive Bulletin
4. CC – Town and Parish Council Bulletin
5. CC – Covid and Cornwall

17th Sept

6. NALC Covid 19 update
7. The Rural Bulletin 15/9
8. Invitation to Cornwall Council's Flood Forum Annual Conference
9. Carbon Neutral Cornwall Hive Live Event 26th September
10. Cornwall Cllr Dick Cole – May 2021 Letter to Returning Officers & Electoral Registration Officers from Kate Kennally Chief Exec CC
11. Volunteer Cornwall Covid 19 update 16/9
12. CALC FAQ 13

18th Sept

13. CC Helen Nicholson – Drive through flu vaccination services
14. Weekly Planning & Decision Lists 18/9
15. Cornwall Council Covid 19 update 18/9

22nd Sept

16. Community Governance Review Update
17. Covid 19 Emergency Update
18. NALC Chief Executive Bulletin
19. CC New legal requirement for business to show QR codes for NHS Covid 19 Apps
20. Updates on Covid in Cornwall
21. NALC Corona Virus Update
22. Cllr Jannaway – Leaders Talk Planning for the Future

25th Sept

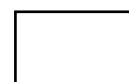
23. St Austell & Mevagissey Community Network Panel Meeting Notes
24. Positive Planning Conference Event – 21st October 2020
25. Dog Fouling signs – Agenda Item
26. Briefing event on the Local Outbreak Management Plan
27. Cornwall Council Covid 19 update
28. Weekly Planning & Decision Lists 25/9

29th Sept

29. Linden Holmes information brochure
30. NALC Chief Exec Bulletin
31. CC Cornwall and Covid
32. Wellers Hedleys Autumn Newsletter
33. Rural Bulletin 29/9
34. Briefing for Towns and Parish Councils 29/9

1st Oct

35. CC Helen Nicholson – Climate Change and Carbon Emissions
36. Volunteer Cornwall Covid 19 update
37. CC Volunteer and Community Sector Covid 19 update



38. CC Covid Briefing for Businesses
- 2nd Oct
39. Weekly Planning & Decision Lists 2/10
40. CC Covid 19 update
- 6th Oct
41. CC briefing on CIL Neighbourhood payments
42. Rural Bulletin 6/10
43. CC Keeping Cornwall Safe
44. Citizens Advice Cornwall Update
45. NALC Chief Executive Bulletin
- 7th Oct
46. Volunteer Cornwall Covid 19 update 7/10
- 8th Oct
47. CC Community Network Meetings
- 9th Oct
48. Weekly Planning & Decision Lists 9/10
- 12th Oct
49. PCC Community Engagement Officer
50. CC Keeping Cornwall Safe
51. CC Royal British Legion – How to get a poppy this year
- 14th Oct
52. CC Loan Shark Information Event
53. CC – Seasonal Dogs on Beaches
54. Helen Nicholson – Covid 19 update
55. CALC – Planning ‘White Paper’

NOTED.**OC113/20 Emergency Scheme of Delegation**

There were no decisions taken from the 9th September 2020.

OC114/20 Items for Agenda

No items to agenda.

OC115/20 Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential nature of the business about to be transacted it is advisable that the press and public be excluded and are instructed to withdraw during the discussion of the following item. Prop Cllr Mrs Tarbox, sec Cllr Mrs Padley.

Mr Bunney exited.

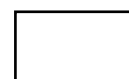
The clerk locked the meeting before the Closed session commenced.

There being no other business to be transacted the Vice Chair closed the meeting at 20.39pm.

Confidential Minute filed under **OC116/20**

Full Council Members

Cllr Kneller (Chairman)
 Cllr Mrs Tarbox (Vice-Chair)
 Cllr Mrs Heyward
 Cllr Mrs Mitchell
 Cllr Mrs Ringrose
 Cllr Mrs Padley
 Cllr Jannaway
 Cllr Harrison



Cllr Spencer
Cllr Holman
Cllr Wallis
Cllr Passmore

